

APPENDIX B

**Geetai Sevabavi Charitable Trust Bidkeen, District-
Aurangabad.**

MEMORANDUM OF ASSOCIATION

- 1) **Name of Institution** :- Geetai Sevabhavi Charitable Trust.
- 2) **Office Address** :- Geetai-Sevabhavi Charitable Trust, Bidkeen,
Aurangabad,
C/o. Om Sai Clinic Bidkeen Tq. Paithan,
District-Aurangabad.

3) **Objectives of Trust: -**

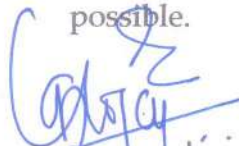
1. To render training in Bharatkaam, Knitting, and tailoring to women, to make them self reliant. To establish and look after training centers for the same. To explain central and state government welfare schemes and to make efforts to execute and implement the schemes.
2. To establish educational institution for promotion and propaganda of education in various languages and look after their management. E.g. Balwadi, Shishuvihar, primary school, secondary school, Jr. College, Engineering College, Medical College, B. Ed., B.P. Ed. etc. To establish these branches of education and look after their management.
3. To establish and run for the students Ashramshala, Residential school, Hostels, Gurukul ashram, Residential schools for physically handicaps.
4. To establish and run library, reading rooms, study centers, for the students.
5. To offer training to students in short hand, type writing, and computer for industrial and technical education.


President


सिताराम दांडे
VicePresident

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Secretary

6. To render up to date computer knowledge for the progress of youths and to run computer centers for the same.
7. To offer computer education to girls and women independently and help them to make independent.
8. To implement various welfare schemes of central and state government.
9. To implement schemes of state government like rural development, command area development, environment development etc.
10. Eradication of poverty and blind faith.
11. To run Hobby classes, Reading room, Health club and Yoga classes.
12. To arrange study tours and adventure tours.
13. To establish and run Dnyan vikas Kendra, sanskar Kendra, Adhyatmik Kendra, Swadhyay Kendra to make the society cultured.
14. To implement prohibition program, family planning and Vasectomy (Nusbandi), social forestry, adult education, schemes of social welfare department.
15. To implement the program regarding planning of plantation and land for creating balanced environment.
16. To establish and run training centers for disables, blinds, dumb, deaf, shelter less for the growth of their physical and mental level in the form of training centers for physically handicaps blinds school, homes for shelter less, school for dumb and deaf and old age homes.
17. To arrange health camps for rural and urban people and to give them free medicine and material, and to run charity hospital if possible.


President

शिवराम शर्मा
Vice President


Secretary

18. To run schemes of state and central government.

19. To publish weekly & monthly magazines, and daily newspapers. To create social awakening through that.

20. To distribute free books, scholarships, to needy and clever students and to encourage for education.

As per rules and regulations of the society following are the names, addresses, designations, ages and occupations, nationality of members of executive board to whom the working of society is entrusted.

Sr. No.	Names	Address	Designation	Age	Nationality	Occupation
1)	Dr. Kiran Laxmanrao Ekhande	At post Bidkeen Tq. Paithan Dist. Aurangabad	President	25	Indian	Doctor
2)	Sitaram Bapurao Hade	----Do----	Vice President	34	----Do----	Agriculture
3)	Laxman Khanderao Ekhande	6- Swatantrya Sainik Colony A'bad	Secretary	50	----Do----	Service
4)	Baban Natha Kukade	At post Narala, Tq. Paithan, Dsit. A'bad	Joint Secretary	40	----Do----	----Do----
5)	Atmaram Jagannath Gaikwad	At post Diwapur, Tq. Paithan, Dsit. A'bad	Treasurer	35	----Do----	Agriculture
6)	Jairam Yamaji Hade	At post Narala, Tq. Paithan, Dsit. A'bad	Member	55	----Do----	Service
7)	Ashok Rambhau Mhatre	At post Diwapur, Tq. Paithan, Dsit. A'bad	Member	35	----Do----	Service

President

सिताराम हाडे
Vice-President

Secretary

D E C L A R A T I O N

We the undersigned the member of **Geetai Sevabhavi Charitable Trust Bidkeen, Aurangabad**, hereby declare that we desire to bring into existence the society in question under the Societies Registration Act 1860 and in order to register the same under the Societies Registration Act 1860; we have signed the memorandum of association.

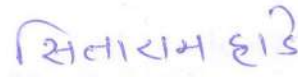
Sr. No.	Names	Address	Signature
1)	Dr. Kiran Laxmanrao Ekhande	At post Bidkeen Tq. Paithan Dist. Aurangabad	
2)	Sitaram Bapurao Haade	At post Bidkeen Tq. Paithan Dist. Aurangabad	
3)	Laxman Khanderao Ekhande	6- Swatantrya Sainik Colony Aurangabad	
4)	Baban Natha Kukade	At post Narala, Tq. Paithan, Dsit. Aurangabad	
5)	Atmaram Jagannath Gaikwad	At post Diwapur, Tq. Paithan, Dsit. Aurnagabad	
6)	Jairam Yamaji Haade	At post Bidkeen, Tq. Paithan, Dsit. Aurangabad	
7)	Ashok Rambhau Mhatre	At post Diwapur, Tq. Paithan, Dsit. Aurangabad	


I know the persons signed above and they have signed on this memorandum of association before me.

Place :- Aurangabad

Date :- 29/12/2000.


President


Vice President


Secretary

APPENDIX C

**GEETAI SEVABHAVI CHARITABLE TRUST, BIDKEEN,
AURANGABAD.**

RULES & REGULATIONS OF THE TRUST

1) DEFINITION OF REFERENCE WORDS IN RULES & REGULATIONS: -

Definition: - If there is no separate meaning except reference the defined abbreviations in this Rules and Regulations have the meaning mentioned against the abbreviations.

1)	Institute	: -	Institute means Geetai Sevabhavi Charitable Trust Bidkeen, Aurangabad.
2)	Members	: -	Member means the person as Sr. No. 3 & 4 of rules & regulations as per rule.
3)	Executive Council	: -	It means the person elected as per rules of this rules & regulation as per Sr. No. 9 & 10.
4)	President	: -	It means a person elected as per rule 10(B) of this rules & regulations.
5)	Vice-President	: -	It means a person elected as per rule 10(B) of this rules & regulations.
6)	Secretary	: -	It means a person elected as per rule 10(B) of this rules & regulations.
7)	Treasurer	: -	It means a person elected as per rule 10(B) of this rules & regulations.

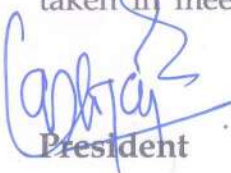
2) **AREA OF OPERATION:** - The area of operation will be whole of Maharashtra State.

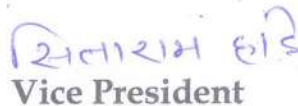
3) MEMBERS & PROCEDURE FOR MEMBERSHIP REGISTRATION: -

a) Any person residing in the area of operation of trust having age more than 18 and those who agree with **Rules & Regulations** of the trust are eligible for the member of trust.

b) It is necessary to apply in writing to the Secretary of the trust.

c) Application so received will be kept before Executive Council for decision. The decision, whether person applied should be given membership or not, will be taken in meeting of Executive Council with 3/5 majority. The decision will be


President


Vice President


Secretary

informed to the concern in writing. The membership fee as mentioned must be paid to the treasurer within 15 days from the receipt of the consent.

d) As per above 3(c) after receipt of membership fee the name of the person will be enrolled into the Membership register and his signature will be obtained against his name. The prescribed form of membership register is as per Annexure 1.

4) Types of Members: - The members of trust will be of following three types.

- a) **Founder Members:** - Member signing on memorandum of association will be called as founder member. It is compulsory for founder member to credit fee of Rs. 101/- before signing memorandum of association. Their membership will be lifetime.
- b) **Life Time Members:** - To enroll for Life Time Member fee will be Rs. 51/- and their membership will be for 5 years.
- c) **Ordinary Member:** - To enroll for Ordinary member fee will be Rs. 11/- and their membership will be for one year.

5) CANCELLATION OF MEMBERSHIP: -

The membership will be cancelled for the following reasons: -

- a) The member has gone to reside out side the area of operation of trust.
- b) If the delay in paying annual membership fee is for more than three months.
- c) If the member is blamed in the offence where in fall of moral character is involved.
- d) Found acting against the benefit of trust.

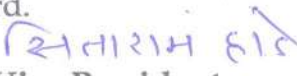
6) GENERAL BODY MEETING ITS POWERS AND FUNCTIONS: -

a) The General Body is formed out of members formed as per rule 3 and 4. All members can participate in General Body Meeting. The members cannot participate in the meeting with whom the fee is due for more than three months. But he can participate in the meeting if he pays the entire balance fee up to date before the date of meeting.

b) The powers and functions of General Body Meeting are as follows: -

- 1) To approve annual report submitted by Executive Board.
- 2) To accord sanction to annual budget and expenditure statement submitted by Executive Board.
- 3) To appoint Chartered Accountant or auditor for auditing the accounts of trust.
- 4) To make amendments or changes in Rules & Regulations of trust.
- 5) To elect Executive Board.


President


Vice President


Secretary

- 6) To provide guidelines to Executive Board regarding working & programs of trust.
- 7) To consider the application of a person whose membership is rejected or withdrawn if he applies again for the same.
- 8) The decision taken by General Body will be binding on all members and Executive Board.

7) NOTICE FOR GENERAL BODY MEETING & QUORUM: -

- a) The annual General Body Meeting will be held in every year in the month of January.
- b) The written notice of Annual General Body will be sent to the members before 10 days on the address of the members by post.
- c) For Annual General Body 2/3 presence of member is required for Quorum. If Quorum is not full before half an hour of scheduled time, the meeting will be suspended. For the meeting suspended such a way the required Quorum is not necessary. The day, time & location of the meeting suspended will have to be informed to all the members. New subjects will not be taken for consideration in suspended meeting.

8) SPECIAL GENERAL BODY MEETING AND ITS FUNCTIONS: -

Apart from Annual General Body Meeting a Special General Body Meeting will also be invited. In Special General Body Meeting following items will be considered: -

- 1) Any changes or reforms in Rules & Regulations of trust.
- 2) Election of Executive Board.
- 3) Any other items at 11th hour. The notice of Special General Body and completion of Quorum will be as per rule 7(b) & 7(c).

9) The formation of Executive Body will consists of 7 (seven) members. The office bearers will be as follows: -

- a) President, b) Vice-President, c) Secretary, d) Joints, e) Treasurer, f) Members-2.

10) PERIOD OF EXECUTIVE BOARD & METHOD OF ELECTION: -

- 1) The members of executive body will be elected in Special General Body Meeting as per majority after every five years.
- 2) The President, Vice-President, Secretary, Joint Secretary, Treasurer will be elected from the members elected on Executive Board.
- 3) The period of Executive Board will be of 5 years. The old Executive Board will remain in function till new are elected.


President


Vice President


Secretary

11) OFFICE BEARERS OF EXECUTIVE BOARD AND THEIR DUTIES/FUNCTIONS: -

President: -

- a) To run and control the General Body meeting (Annual & Special) as President of meeting.
- b) To control and conduct in General Body meeting as a President.
- c) To look after the work of all meetings as President.
- d) He should direct to secretary to hold all types of meetings and other working and if meeting is not called as per directives he should call the same.
- e) If there are equal votes on any matter, then he should give his casting vote.
- f) He should drive working of trust as per Rules & Regulations and approved resolutions of society, give directives regarding the work and implement the same.

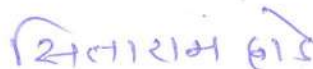
Vice-President: - To discharge the duties of President in his absence and to assist in the work of trust.

Secretary: -

- a) To call meeting as per directives of President.
- b) To prepare the proceedings of the meeting and obtain signature of the President on the same.
- c) Correspondence of the trust, to make available necessary details to treasurer to keep the financial accounts of trust regular. To ensure that the accounts are regular and in systematic manner.
- d) To keep membership register and other registers up to date.
- e) To sign on the orders of appointments, suspension, termination of staff as per resolutions of Executive Board.
- f) To look after the work of trust, and take care of the property of trust.
- g) To prepare annual repots, accounts statements and budget of the trust. He should present the same before Executive Board and General Body.
- h) All the works related to day-to-day working of trust.
- i) To sanction bills for Income & Expenditure.
- j) To handle court cases & official correspondence on behalf of trust.

Joint Secretary: - To discharge all the duties of secretary in his absence and assist him in the work.


President


Vice President


Secretary

Treasurer: -

- a) To maintain the financial matter of trust, to control it, and do the financial transaction.
- b) To keep accounts in order and regular regarding financial matters and keep it for signature of secretary.
- c) To get the inspection done for the accounts of trust & get the annual account statement done.

12) GENERAL BODY MEETING & DEMAND MEETING: -

- a) It is mandatory to hold the meeting of Executive Board once in a month. If it is required to hold the meeting of Executive Board for the work of trust it can be called.
- b) If minimum 5 Executive Board members demand to call the meeting of Executive Board in writing the President should call the meeting within 15 days.
- c) If the President does not call the meeting than any member demanding such meeting can call the meeting at his own and anyone from the present member can be elected as President and proceed with the work of meeting. The decisions taken in this meeting will be binding to all.

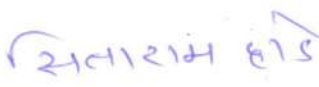
13) NOTICE OF EXECUTIVE BOARD MEETING & QUORUM: -

The notice of Executive Board Meeting should be communicated at least two days before to all the members of the Executive Board. The notice of Executive Board Meeting will be circulated to all members through the notice register maintained for that and signatures of the concern will be obtained. The date of meeting, time, place and the subjects to be discussed will be clearly mentioned in the notice. For the meeting of Executive Board the Quorum should be 2/3 of total Executive Board members. If the quorum is not full the meeting will be suspended and will be called on some other date. The Quorum need not be full for suspended meeting.

14) RULES FOR ELECTION OF EXECUTIVE BODY: -

The election of Executive Board will be done in Special General Body Meeting at every 5 years through majority. Election officer will be elected through majority in this Special General Body Meeting. After election, the election officer will accept nomination forms & verify them and declare the names of eligible candidates for election. Voting will be taken if necessary and election officer will declare the names of elected members.


President


Vice President


Secretary

15) FILLING THE VACANCIES IN EXECUTIVE BOARD: -

The vacancy existing in Executive Board for the following reasons will be filled through the majority of remaining members and members elected; such way will have the period of working same as remaining period of that Executive Board.

- a) Due to the death of member or office bearer of Executive Board.
- b) By resignation of Executive Board member.
- c) By cancellation of membership as per the reasons contained in rule No. 5

16) POWER AND FUNCTIONS OF EXECUTIVE BOARD: -

The resolution passed in Executive Board will be binding on all members.

- a) To execute the resolution of passed in General Body Meeting.
- b) To control the branches and their working running under trust.
- c) To appoint staff for the trust & branches run by trust to keep a control over them, transfer or promote the staff or terminate them.
- d) To run trust as per objectives and Rules & Regulations and formulate rules for day to day working of trust.
- e) To submit regularly prescribed information as required by various departments. To keep required registers up to date, and get it inspected from auditors and keep it before the General Body for approval.

17) ACCOUNTING YEAR: -

The accounting year will be from 1st April to 31st March.

18) REGARDING EARNING & FUND OF TRUST: -

The fee received from members of trust, the amount received as donation or gift, grants received from government and revenue received from all other sources will be the fund of the trust.

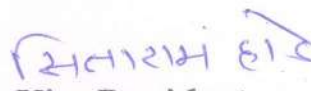
19) PROVISION TO SPEND AS PER OBJECTIVES: -

Out of the revenue earned first of all the local taxes about property of trust will be paid and required provision will be made for repairs and maintenance of the renewal of property of trust. Equal amount will be spent for every objective from the remaining fund.

20) PROVISION FOR LOAN OR DEPOSITS: -

No member/office bearer from the Executive Board of trust will accept any amount as loan or deposit for the expenditure of trust or for the trust without prior permission of charity commissioner.


President


Vice President


Secretary

21) PROVISION FOR PURCHASE/SALE OF IMMOVABLE PROPERTY: -

- a) The income received to trust will not be invested for purchase of immovable property without prior permission of charity commissioner. The fund of trust can be invested to purchase the property required for the fulfillment of objectives of trust.
- b) The power to sale the immovable property of trust; to gift donate will be vested with Executive Board, but prior permission of charity commissioner will be required for the same.

22) BANK ACCOUNT: -

- a) The fund of trust can be invested into any Scheduled Bank (as per definition in R.B.I. Board, Act 1934) or in a Postal Savings Bank or Cooperative Bank as approved by State Government as per Mumbai Public Act 1950 section 35.
- b) The account will be operated with joint signature of President and Secretary or Treasurer.

23) SYSTEM OF KEEPING LIST OF MEMBERS: -

The register of members shall be maintained in prescribed form as per section 15 of Societies Registration Act, 1860 and section 15 of rule 171 of Societies Registration Act, 1860 with annexure (please see annexure 1).

24) INFORMING NAMES OF EXECUTIVE BOARD: -

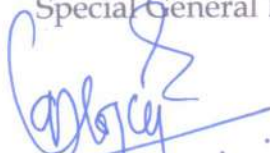
The list of members of Executive Board will be informed to office of Deputy Registrar of Society every year before 14 days from the date of Annual General Body Meeting as per section 4 of Societies Registration Act, 1860 and section 7(1) of Societies Registration Act (Maharashtra), 1971 in prescribed form (see annexure 2).

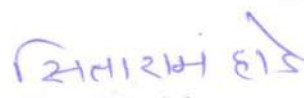
25) INFORMATION ABOUT STAFF: -

The information regarding staff appointed by trust should be submitted every year in the month of January to the office of Deputy Registrar Society as per section 4(A) of Societies Registration Act, 1860 and section 8(2) of Societies Registration Act (Maharashtra), 1971 (See Annexure 3).

26) PROVISION TO CHANGE THE RULES AND REGULATIONS: -

The change in Rules and Regulations of society can be done in the Special General Body Meeting with 2/3 majority. It will be necessary to send draft letter for proposed changes in Rules and Regulations of society along with notice of Special General Board Meeting.


President


Vice President


Secretary

27) PROVISION TO CHANGE NAME, OBJECTIVES OF SOCIETY: -

If Executive Board feels that it is necessary to change the name of trust or objectives of trust partial or full amalgamation in another trust, the board will submit the proposal in written or printed form to all members and will call meeting of Special General Body to discuss on that matter as per Rules and Regulations of trust. The proposal should be approved by 3/5 of the members present and should be confirmed by 3/5 of members present in second Special General Body Meeting unless which change will not come into force. The second Special General Body Meeting will be invited before one month from the date of first Special General Body Meeting (see section 12 (a)(b) of Societies Registration Act, 1860).

28) DISSOLUTION OF TRUST: -

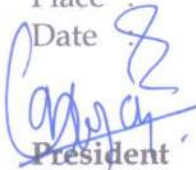
The dissolution will be effected with majority of 3/5 members as per provisions contained in section 13 & 14. The balance assets after clearing all dues against trust will be given to another trust as per the decision of 3/5 members of trust.

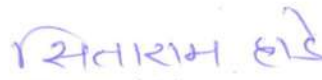
CERTIFICATE

This is to certify that this is true copy of Rules and Regulations of Geetai Sevabhavi Trust.

Sr. No.	Full Name of Members	Designation	Signature
1.	Dr. Kiran Laxmanrao Ekhande	President	
2.	Sitaram Bapurao Haade	Vice-President	
3.	Laxman Khanderao Ekhande	Secretary	

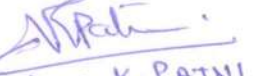
Place : Auranagabad
Date : 20/12/2000


President


Vice-President


Secretary

TRUE TRANSLATION
FROM MARATHI


VILAS K. PATNI
ADVOCATE.

BEFORE ME


Adv. Nitesh A. Lalwani
Notary Central Govt.
Reqd No. 3204/05 28/12/00



ANNEXURE 1

Appendix 6 Rule 15

List of members to be maintained by Executive Board of Trust.

Name and address of Trust: - Geetai Sevabhavi Trust, Bidkeen, Aurangabad.

Registration No. as per Societies Registration Act, 1860: - NEW

Sr. No.	Names	Address	Date of Admission	Signature
1)	Dr. Kiran Laxmanrao Ekhande	At post Bidkeen Tq. Paithan Dist. Aurangabad		
2)	Sitaram Bapurao Hade	At post Bidkeen Tq. Paithan Dist. Aurangabad		
3)	Laxman Khanderao Ekhande	6- Swatantrya Sainik Colony Auranagabad		
4)	Baban Natha Kukade	At post Narala, Tq. Paithan, Dsit. Aurangabad		
5)	Atmaram Jagannath Gaikwad	At post Diwapur, Tq. Paithan, Dsit. Aurangabad		
6)	Jairam Yamaji Hade	At post Narala, Tq. Paithan, Dsit. Aurangabad		
7)	Ashok Rambhau Mhatre	At post Diwapur, Tq. Paithan, Dsit. Aurangabad0		

Place :- Aurangabad

Date :- 29/12/2000

Applicant



Dr. Kiran Laxmanrao Ekhande

ANNEXURE 2

Schedule 1 Rule 7

Details of persons as mentioned in section 4 of Societies Registration Act, 1860.

Name of the Trust: - Geetai Sevabhavi Charitable Trust, Bidkeen, Aurangabad.

Registration No. as per Societies Registration Act, 1860: - NEW

Date of election & list submitted for the period.

Sr. No.	Names	Address	Designation	Age	Occupation
1)	Dr. Kiran Laxmanrao Ekhande	At post Bidkeen Tq. Paithan Dist. Aurangabad	President	25	Doctor
2)	Sitaram Bapurao Hade	At post Bidkeen Tq. Paithan Dist. Aurangabad	Vice President	50	Agriculture
3)	Laxman Khanderao Ekhande	6- Swatantrya Sainik Colony Aurangabad	Secretary	50	Service
4)	Baban Natha Kukade	At post Narala, Tq. Paithan, Dsit. Aurangabad	Joint Secretary	40	Service
5)	Atmaram Jagannath Gaikwad	At post Diwapur, Tq. Paithan, Dsit. Aurangabad	Treasurer	35	Agriculture
6)	Jairam Yamaji Hade	At post Narala, Tq. Paithan, Dsit. Aurangabad	Member	55	Service
7)	Ashok Rambhau Mhatre	At post Diwapur, Tq. Paithan, Dsit. Aurangabad	Member	35	Service

Place :- Aurangabad

Date :- 29/12/2000

Applicant


Dr. Kiran Laxmanrao Ekhande

Annexure 3

Schedule 2 Rule 4

Details regarding persons appointed, their services, service conditions.

Name & address of Trust: - Geetai Sevabhavi Charitable Trust, Bidkeen, Aurangabad

Registration No. as per Societies Registration Act, 1860: - New

Sr.No.	Name & Address of Employee	Present Salary	Permanent Temporary	Time	Monthly Present Salary	D.A.	Special Pay	Other Allowances	HR	Medical	GPF	Other benefits & facilities
NIL												

Applicant


Dr. Kiran Laxmanrao Ekhande