



## **YEARLY STATUS REPORT - 2023-2024**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

**Geetai Institute of Management**

- Name of the Head of the institution **Dr. Ramdas S. Wanare**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone no./Alternate phone no. **9921966159**
- Mobile No: **9850874228**
- Registered e-mail **gsct\_gim@rediffmail.com**
- Alternate e-mail **gsctgim@gmail.com**
- Address **Shekta Road, Bidkin, Tal. Paithan**
- City/Town **Aurangabad**
- State/UT **Maharashtra**
- Pin Code **431105**

##### **2.Institutional status**

- Affiliated / Constitution Colleges **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**
- Financial Status **Self-financing**

- Name of the Affiliating University **Dr. Babasaheb Ambedkar Marathwada University**
- Name of the IQAC Coordinator **Ms. Sharda Sasemahal**
- Phone No. **9921966159**
- Alternate phone No. **9850874228**
- Mobile **9921966159**
- IQAC e-mail address **kirti\_e@rediffmail.com**
- Alternate e-mail address **gsct\_gim@rediffmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year)**

<https://gsctgim.in/>

**4.Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://gsctgim.in/admission-and-fees/>

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B+</b>	<b>2.60</b>	<b>2023</b>	<b>29/12/2023</b>	<b>28/12/2028</b>

**6.Date of Establishment of IQAC**

**23/08/2022**

**7.Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**8.Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year**

**03**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No****

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Successfully submitted the Annual Quality Assurance Report (AQAR) for the year 2023-24 within the stipulated deadline. 2. Conducted workshops on quality initiatives, focusing on professional ethics, environment sustainability, and innovative teaching methodologies. 3. Organized two Faculty Development Programs (FDPs) to enhance faculty capabilities in curriculum delivery and research. 4. Developed and implemented an effective feedback mechanism to improve curriculum and teaching-learning processes. 5. Undertook community outreach programs, including tree plantation, blood donation drives, and awareness campaigns for voter participation and health issues.

**12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
<p>1. Conduct preparatory meetings for the NAAC Peer Team visit. 2. Complete the submission of the SSR and all required documentation for accreditation. 3. Organize workshops and faculty development programs on quality enhancement. 4. Strengthen institutional documentation and evidence collection mechanisms. 5. Promote student enrollment in online courses through SWAYAM and NPTEL. 6. Initiate community outreach programs focusing on environmental sustainability and social responsibility. 7. Prepare for the timely submission of AQAR for the academic year 2023-24.</p>	<p>1. Successfully conducted the NAAC Peer Team visit, resulting in B+ accreditation. 2. Finalized and submitted the SSR and supporting documents in compliance with NAAC guidelines. 3. Organized two faculty development programs and multiple workshops to enhance teaching quality and skills. 4. Improved documentation practices, ensuring proper filing and accessibility of evidence. 5. Encouraged students to enroll in SWAYAM/NPTEL courses, with significant participation recorded. 6. Conducted tree plantation drives, health awareness programs, and other community initiatives. 7. Completed data collection and evidence compilation for AQAR submission, ensuring readiness for timely submission.</p>

**13. Whether the AQAR was placed before statutory body?**

**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	11/12/2024

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>Geetai Institute of Management</b>
• Name of the Head of the institution	<b>Dr. Ramdas S. Wanare</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
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• Pin Code	<b>431105</b>
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• Name of the Affiliating University	<b>Dr. Babasaheb Ambedkar Marathwada University</b>
• Name of the IQAC Coordinator	<b>Ms. Sharda Sasemahal</b>

• Phone No.	9921966159				
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• Alternate e-mail address	gsct_gim@rediffmail.com				
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://gsctgim.in/admission-and-fees/">https://gsctgim.in/admission-and-fees/</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	2.60	2023	29/12/2023	28/12/2028
<b>6.Date of Establishment of IQAC</b>			23/08/2022		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
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• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			03		
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<ul style="list-style-type: none"> <li>• If yes, mention the amount</li> </ul>		
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<b>13. Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
<b>Name</b>	<b>Date of meeting(s)</b>
College Development Committee	11/12/2024
<b>14. Whether institutional data submitted to AISHE</b>	
<b>Year</b>	<b>Date of Submission</b>
2022-23	17/02/2024
<b>15. Multidisciplinary / interdisciplinary</b>	



Geetai Institute of Management has adopted the NEP 2020-compliant curriculum for the B.Sc. (Computer Science) program, promoting multidisciplinary and interdisciplinary learning through:

- NEP-Based Curriculum:** Integrates diverse subjects like Mathematics, Environmental Studies, and Communication Skills alongside core Computer Science courses.
- Skill Enhancement:** Offers value-added courses and interdisciplinary topics such as Data Analytics, Cybersecurity, and AI.
- Online Learning:** Encourages students to enroll in courses on SWAYAM, NPTEL, and other platforms.
- Workshops and FDPs:** Conducts regular programs on interdisciplinary themes and innovative teaching strategies.
- Cross-Cutting Initiatives:** Implements programs on ethics, sustainability, and human values to foster holistic education.

#### **16.Academic bank of credits (ABC):**

Geetai Institute of Management has implemented the Academic Bank of Credits (ABC) by registering all students for ABC accounts during admissions and providing them with unique ABC IDs. Awareness sessions were conducted on DigiLocker and ABC linking, ensuring students understand its benefits. The ABC IDs are submitted to the affiliating university, enabling students to accumulate, transfer, and utilize credits, promoting flexibility in learning. As an affiliated college, we have certain limitations in providing students with complete flexibility in the Academic Bank of Credits system. However, we actively promote student enrollment in SWAYAM/NPTEL courses to help them benefit from the credit system and enhance their learning opportunities.

#### **17.Skill development:**

Implemented NEP 2020-aligned curriculum for B.Sc. (Computer Science) with a focus on interdisciplinary and practical skills. Conducted workshops on AI, Cybersecurity, and Data Analytics to enhance technical skills. Organized career guidance and skill enhancement programs for rural students. Encouraged students to enroll in SWAYAM/NPTEL courses for certifications and academic credits. Upgraded infrastructure with state-of-the-art labs for hands-on training and practical learning.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Geetai Institute of Management actively integrates the Indian Knowledge System (IKS) into its academic framework by promoting Indian languages, culture, and heritage. Key initiatives include:

- NEP 2020-Aligned Curriculum:** The syllabus incorporates courses that emphasize the importance of Indian traditions, values, and

knowledge systems, ensuring alignment with the National Education Policy. Special Lectures on IKS: Organized expert-led special lectures for students on various aspects of IKS, including Indian philosophies, cultural practices, and sustainability. Faculty Development: Sent faculty members to workshops on IKS to enhance their understanding and incorporate Indian knowledge in teaching methodologies. Promotion of Indian Languages and Culture: Actively promoted Indian languages and culture through co-curricular activities, encouraging students to engage with the rich heritage of India. Online Learning Opportunities: Encouraged students and faculty to enroll in SWAYAM and other online platforms offering courses related to Indian culture, languages, and knowledge systems.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Geetai Institute of Management is committed to implementing Outcome-Based Education (OBE) despite being located in a rural area with grassroots-level challenges. The institute has adopted several key practices to ensure effective implementation: Academic Planning: Prepared a detailed academic calendar, related timetables, and teaching plans aligned with course outcomes (COs) and program outcomes (POs). CO-PO Communication: Communicated course outcomes and program outcomes to students, ensuring clarity on the expected learning objectives. Mapping of COs and POs: Initiated mapping of course outcomes to program outcomes to monitor the achievement of desired competencies. Monitoring Progress: Conducted regular assessments and surveys to track the attainment of COs and POs and to identify areas for improvement. Faculty Development: Encouraged faculty to attend workshops and training programs on OBE practices to enhance their understanding and teaching methodologies. Bloom's Taxonomy Integration: Applied Bloom's taxonomy to map and evaluate the attainment of COs and POs, ensuring a structured approach to achieving learning outcomes.

#### **20.Distance education/online education:**

Geetai Institute of Management actively integrates distance and online education into its academic ecosystem, ensuring students benefit from modern and flexible learning methods. Key initiatives include: Online Lectures: Delivered 25% of the lectures online through Google Meet, featuring subject experts to enhance learning experiences. Digital Resource Sharing: Established WhatsApp groups to share digital materials like lecture notes, e-books, and video tutorials, making resources accessible to all students. Access to Digital Resources: Provided

computers in the library for students to access e-journals, e-books, and other online learning platforms. Promotion of SWAYAM and MOOC Courses: Encouraged students to enroll in SWAYAM and MOOC courses, enabling them to gain certifications and develop interdisciplinary knowledge. Faculty Support: Guided faculty in mentoring students to select and complete online courses, ensuring alignment with academic and career goals.

## Extended Profile

### 1.Programme

1.1	50
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	154
Number of students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.2	37
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	15
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1	08
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	07
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	04
Total number of Classrooms and Seminar halls	
4.2	13.48
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	30
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The Institution ensures effective curriculum delivery through a well-planned and documented process**

- The academic calendar is prepared in alignment with the affiliating university's academic calendar to ensure adherence to prescribed timelines.
- A detailed timetable is developed for each program, specifying class schedules and subject allocations.
- Faculty members prepare and maintain teaching diaries to document lesson plans, instructional activities, and

syllabus progress.

- Regular adherence to the academic calendar is monitored to ensure timely completion of the curriculum.
- Periodic reviews and feedback are conducted to ensure consistency and quality in curriculum delivery.

This systematic approach ensures effective curriculum delivery and maintains accountability across all programs.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**The Institution Adheres to the Academic Calendar Including the Conduct of Continuous Internal Evaluation (CIE)**

- The academic calendar is prepared in alignment with the affiliating university's guidelines, including schedules for Continuous Internal Evaluation (CIE).
- CIE activities such as assignments, class tests, quizzes, and presentations are conducted per the planned schedule.
- Faculty members ensure the timely execution of CIE activities, communicating clearly with students about evaluation timelines.
- Results and feedback from CIE are regularly shared with students to promote academic improvement and better learning outcomes.
- Adherence to the academic calendar ensures consistency, timely evaluations, and effective tracking of student progress.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum** C. Any 2 of the above

**development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

12

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

95

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

95

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Geetai Institute of Management is dedicated to fostering socially responsible and ethically aware graduates. The institution integrates cross-cutting issues like Professional Ethics, Gender Equality, Human Values, Environmental Sustainability, and Social Responsibility into its academic and extracurricular framework. These themes are incorporated into the curriculum and supported by additional programs to promote holistic student development.

#### Professional Ethics

- Outlining socially responsible and ethical behavior in Programme Outcomes (POs) and Course Outcomes (COs) across all programs.
- Conducting workshops and seminars on professional ethics, focusing on workplace behavior and ethical decision-making.
- Organizing cybersecurity awareness programs highlighting

unethical practices in digital spaces and promoting secure behavior online.

### Gender Equality

- Hosting regular Women's Safety Programs in collaboration with local police stations and district authorities.
- Empowerment initiatives by Internal Complaint Committees (ICC) and Gender Audit Committees to create awareness of gender issues.
- Organizing national and international seminars on topics related to gender sensitivity and equality.

### Human Values

- Conducting certificate courses emphasizing leadership, empathy, and team building to instill human values.
- Organizing community service activities such as visits to orphanages and old-age homes to foster compassion and empathy among students.
- NSS participation in social rallies and programs to inculcate values of citizenship and social responsibility.

### Environment and Sustainability

- Environmental Studies is a compulsory subject, highlighting ecological conservation, energy efficiency, and sustainable development.
- Practical activities such as tree plantation drives, waste segregation initiatives, and water conservation campaigns.
- Organizing guest lectures and workshops on climate change and sustainability to promote eco-friendly practices on campus.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year



7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

17

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://gsctgacc.in/wp-content/uploads/2025/01/Student-Feedback-Form-Analysis-2023-24.pdf">https://gsctgacc.in/wp-content/uploads/2025/01/Student-Feedback-Form-Analysis-2023-24.pdf</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

66

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

37

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

### Assessment of Learning Levels

- **Initial Assessment:** At the beginning of the academic year, the institution conducts classroom interactions to identify the learning levels of students.
- **Continuous Evaluation:** Through internal assessments, class tests, assignments, and feedback from faculty, the institution continuously monitors student performance.
- **Mentoring System:** Faculty mentors interact with students individually to understand their academic needs and challenges.

### Programs for Slow Learners

- **Remedial Classes:** Special remedial sessions are conducted to strengthen the foundational knowledge of slow learners.
- **Personalized Attention:** Faculty provide one-on-one support to address specific difficulties faced by slow learners.
- **Bridge Courses:** For students lacking prerequisite knowledge in specific subjects, bridge courses are organized to help them catch up with the curriculum.
- **Motivational and Counseling Sessions:** Regular sessions are conducted to boost the confidence and motivation of slow learners.

### Programs for Advanced Learners

- **Skill Development Courses:** Special certificate courses like Advanced Excel, Data Analytics, and Basic Python are offered to advanced learners for skill enhancement.
- **Leadership Roles:** Advanced learners are encouraged to take part in student committees, events, and seminars to develop leadership and organizational skills.
- **Competitive Exam Guidance:** Special support are provided to prepare advanced learners for competitive exams like

availability of competitive examination books, magazines etc.

File Description	Documents
Link for additional Information	<a href="https://www.gsctgim.in">https://www.gsctgim.in</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
154	05

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At Geetai Institute of Management, student-centric teaching methodologies are at the core of our academic practices. The institution adopts a variety of approaches to enhance the learning experiences of students by making them active participants in the learning process.

### Experiential Learning

- Practical sessions are integrated into the curriculum, enabling students to gain hands-on experience in laboratory work, coding, and project development.
- Field visits and industrial tours are organized to give students exposure to real-world practices and applications of their theoretical knowledge.
- Students are encouraged to undertake internships and live projects to bridge the gap between academia and industry.

### Participative Learning

- Group discussions, role-playing, and case study analysis are regularly conducted in classrooms to encourage active participation.
- Students take part in seminars, workshops, and webinars to

enhance collaborative and interactive learning experiences.

- Peer learning activities, such as mentoring programs, allow students to learn from each other's perspectives.

#### Problem-Solving Methodologies

- Regular assignments and problem-solving exercises are given to develop analytical and critical thinking skills.
- Projects and mini-projects are assigned in subjects like Programming, Data Structures, and Database Management Systems, focusing on real-world problems.
- Hackathons and coding competitions are organized to engage students in solving practical challenges creatively and effectively.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.gsctgim.in/">http://www.gsctgim.in/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At Geetai Institute of Management, teachers leverage ICT-enabled tools to enhance the effectiveness of the teaching-learning process. The use of modern technology not only makes learning more interactive but also ensures that students grasp concepts better through visual and audio aids.

The institution is equipped with Smart TVs, projectors, and PA systems in classrooms, which are regularly utilized for delivering lectures. Teachers use PowerPoint presentations, educational videos, and animations to simplify complex topics, especially in technical subjects like Programming, Data Analytics, and Database Management Systems. The integration of multimedia content helps in making lessons more engaging and memorable for students.

Smart TVs and projectors are used to conduct live demonstrations, webinars, and workshops, connecting students to industry experts and real-world scenarios. Teachers also incorporate online tools like Google Meet, Zoom, and learning management systems (LMS) for conducting online sessions, sharing digital resources, and tracking student progress.

Additionally, the PA system facilitates effective communication during interactive learning sessions and seminars. This ICT-driven approach ensures an engaging, student-centric learning environment, aligning with the institution's commitment to academic excellence and technological advancement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://www.gsctgim.in/">http://www.gsctgim.in/</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

5

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

## 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

## 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

### 2.4.3.1 - Total experience of full-time teachers

21.8

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At Geetai Institute of Management, the internal assessment mechanism is designed to ensure transparency and robustness, fostering a fair and effective evaluation process. The institution follows a systematic approach to conducting and evaluating internal assessments, keeping students informed and engaged at every step.

Internal assessments, including periodic tests, assignments, and practical evaluations, are conducted as per the academic calendar. Once the tests are evaluated, the checked answer sheets are

returned to students, allowing them to review their performance. Faculty members discuss the answers and evaluation criteria in the classroom, addressing students' queries and providing constructive feedback to improve their understanding.

The assessment criteria, marking schemes, and deadlines for assignments are communicated to students in advance, ensuring clarity and reducing ambiguity. The institution also maintains detailed records of marks, which are shared with students for their reference and further improvement.

This transparent process not only builds trust but also motivates students to perform better by identifying their strengths and areas for improvement. The robust frequency and mode of assessments enable consistent monitoring of academic progress, contributing to a fair and student-centered evaluation system.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.gsctgim.in/">http://www.gsctgim.in/</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Geetai Institute of Management has established a transparent, time-bound, and efficient mechanism to address internal examination-related grievances, ensuring fairness and accountability in the evaluation process.

After the internal assessments, students are given access to their checked answer sheets. Faculty members discuss the evaluation criteria in the classroom, allowing students to clarify any doubts about their marks or feedback. If a student has a grievance, they can raise it directly with the concerned faculty during a designated grievance redressal session.

For unresolved issues, the matter is escalated to the Examination Committee, which reviews the grievance thoroughly and provides a resolution within a stipulated time frame. The committee ensures that all grievances are handled impartially and transparently, maintaining the integrity of the process.

In cases requiring re-evaluation, the institution has a policy to re-check the answer sheets in the presence of the student and the



concerned faculty member. This approach fosters confidence in the system and ensures that any discrepancies are rectified promptly.

The grievance redressal process is clearly communicated to students through notices and the student handbook, ensuring they are aware of the procedure and timelines. This efficient mechanism reflects the institution's commitment to a student-centric and fair assessment process.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.gsctgim.in/">http://www.gsctgim.in/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At Geetai Institute of Management, teachers and students are well-informed about the Programme Outcomes (POs) and Course Outcomes (COs) of the academic programs offered by the institution. This ensures that all stakeholders clearly understand the goals and objectives of the curriculum.

At the beginning of each academic session, faculty members discuss the relevant POs and COs with students during orientation and the initial classes of each course. This provides students with a comprehensive understanding of the skills and competencies they are expected to acquire by the end of the program.

To reinforce this awareness, the POs and COs are prominently displayed on notice boards, outside classrooms, and at strategic locations across the campus. Additionally, the POs and COs are made accessible on the institution's official website for easy reference by students, teachers, and other stakeholders.

This proactive dissemination ensures that teachers align their teaching strategies with the stated outcomes and students remain focused on achieving them. By fostering a shared understanding of the educational objectives, the institution enhances the quality of learning and teaching, while ensuring alignment with academic and professional standards.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.gsctgim.in/">http://www.gsctgim.in/</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At Geetai Institute of Management, the attainment of Programme Outcomes (POs) and Course Outcomes (COs) is systematically evaluated to ensure the effectiveness of the academic programs and the achievement of learning objectives.

The institution adopts a robust and structured process to assess POs and COs. The evaluation is based on both direct and indirect methods:

#### Direct Methods

1. **Internal Assessments and Examinations:** The performance of students in internal tests, assignments, practical exams, and end-semester examinations is mapped against the specific POs and COs.
2. **Projects and Practical Work:** The outcomes of student projects, practical sessions, and internships are evaluated to measure their application of theoretical knowledge.
3. **Rubrics for Assessment:** Defined rubrics are used to measure the level of attainment of skills and competencies outlined in the POs and COs.

#### Indirect Methods

1. **Feedback Mechanism:** Feedback from students, alumni, and employers is collected to evaluate how well the program outcomes align with industry expectations and real-world requirements.
2. **Student Progression:** Data on student progression to higher studies, placements, and entrepreneurial ventures is analyzed to assess the attainment of POs and COs.

The institution uses a mapping matrix to align course outcomes with program outcomes, which allows for a clear evaluation of how

each course contributes to the broader program objectives. The results of the evaluation are discussed in departmental meetings, and corrective actions, such as curriculum updates or new teaching methodologies, are implemented to address any gaps.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.gsctgim.in/">http://www.gsctgim.in/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

15

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://www.gsctgim.in/">http://www.gsctgim.in/</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://www.gsctgim.in/>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

## 3.2 - Research Publications and Awards

### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

#### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution actively engages in extension activities within the neighborhood community, focusing on sensitizing students to social issues and fostering their holistic development. These initiatives aim to instill a sense of social responsibility, empathy, and practical problem-solving skills in students.

#### 1. Community Outreach Programs:

- Organized cleanliness drives under the Swachh Bharat Abhiyan, encouraging students and the community to maintain a clean environment.
- Conducted tree plantation drives and sustainability workshops to promote environmental conservation.

**2. Awareness Campaigns:**

- Held awareness sessions on health and hygiene, including menstrual hygiene and preventive healthcare, for community members.
- Organized programs on gender equality and women empowerment, such as self-defense workshops and gender sensitization seminars.

**3. Skill Development for the Community:**

- Facilitated computer literacy programs and workshops on digital transactions for local residents to enhance their technological skills.

**4. Student Involvement:**

- Students actively participated in NSS activities, health camps, and educational initiatives, gaining hands-on experience in community service.

File Description	Documents
Paste link for additional information	<a href="https://gsctgim.in/about-us/">https://gsctgim.in/about-us/</a>
Upload any additional information	<a href="#">View File</a>

**3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year****3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

689

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

689

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

#### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Geetai Institute of Management ensures a well-equipped and conducive environment for the teaching-learning process through its robust infrastructure and physical facilities. The institution is housed in a spacious, multi-floor building designed to cater to various academic and co-curricular activities.

#### Classrooms and Teaching Spaces



- The institute features multiple classrooms with ample space, accommodating students comfortably. Each classroom is equipped with Smart TVs, projectors, and PA systems, facilitating interactive and technology-driven learning.
- Specialized classrooms, including seminar halls and a conference room, are available for workshops, presentations, and guest lectures.

#### Laboratories

- A dedicated computer center with modern computing equipment and updated software provides hands-on experience for students in programming, database management, and other technical subjects.
- Laboratories are designed to support experiential learning and practical application of theoretical concepts.

#### Library

- The institute houses a well-stocked library with books, journals, e-resources, and reference materials. The library also includes computer facilities for accessing digital resources.

#### Common Facilities

- Common areas such as an auditorium, girls' common room, and spacious passages are provided for academic and cultural events.
- Clean and hygienic toilets for men and women are located on each floor.
- An expansive playground promotes physical fitness and extracurricular activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://gsctgim.in/">https://gsctgim.in/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Geetai Institute of Management is committed to fostering a well-rounded educational experience by providing adequate facilities

for cultural activities, sports, and games. These facilities aim to promote the physical, mental, and emotional well-being of students, enhancing their overall personality development.

### Sports and Games

- **Outdoor Sports:** The institute boasts a well-maintained playground for outdoor games such as kho-kho, volleyball, badminton and kabaddi. These activities encourage teamwork, leadership, and physical fitness.
- **Indoor Sports:** Facilities for indoor games like chess, carrom, are provided to sharpen students' strategic thinking and concentration skills.
- **Yoga and Fitness:** Regular yoga sessions are organized in a dedicated area to promote mindfulness and mental well-being among students and staff.

### Cultural Activities

- **Cultural Events and Celebrations:** The institute organizes various cultural programs, such as dance competitions, traditional day celebrations, and annual gatherings, to nurture students' artistic and creative talents. The photo gallery showcases vibrant student participation in these activities.
- **Workshops and Competitions:** Rangoli making, mehndi competitions, and music and drama workshops are regularly conducted to encourage cultural diversity and artistic expression.
- **Dedicated Spaces:** The auditorium and open-air stages provide the perfect setting for cultural performances and inter-departmental competitions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gsctgim.in/igac/">https://gsctgim.in/igac/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

## 3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://gsctgim.in/about-us/">https://gsctgim.in/about-us/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

## 22.5

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at Geetai Institute of Management is fully automated using the College Management System (CMS), a comprehensive Integrated Library Management System (ILMS). This automation ensures efficient library operations and provides seamless access to resources for students and staff.

##### Features of Library Automation:

###### 1. Cloud-Based System:

- The library utilizes a cloud-based CMS to manage its operations efficiently. Key modules include:
  - Book Master

- Book Category
- Book Issue
- Daily Reports
- Book Register

## 2. Digital Access:

- Students and staff have access to online resources such as e-Journals, Swayam, MOOCs, Shodhganga, and eShodhsindhu, which significantly enhance their learning and research experience.

## 3. Institutional Repository:

- A digital repository has been developed for easy access to institutional publications, dissertations, and student projects.

## Major Services:

- The library provides automated book circulation and cataloging.
- A dedicated CD/DVD Section, Competitive Exam Books Section, and Reference Books Section are available for academic and skill development.
- Regular updates and maintenance are ensured for smooth library operations.

## Future Enhancements:

- Implementation of RFID technology to further streamline library processes.
- Development of audio books for visually impaired students and others.
- Plans to increase internet nodes and collaborate with higher institution libraries.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** C. Any 2 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.065

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Geetai Institute of Management ensures that its IT infrastructure is frequently updated to support the evolving needs of modern teaching, learning, and administrative processes. The institute maintains a robust IT ecosystem, fostering a technology-enabled academic environment.

## Key IT Facilities:

### 1. Wi-Fi Enabled Campus:

- The institute offers high-speed internet through a BSNL Wi-Fi connection, enabling seamless connectivity across the campus for students and faculty.

### 2. Smart Classrooms:

- Equipped with projectors, smart TVs, and a PA system for interactive and effective teaching-learning experiences.

### 3. Computer Lab:

- The state-of-the-art computer lab is equipped with 25 desktops, supporting various academic and research activities for students.

### 4. Microprocessor Kits:

- The department is equipped with 5 kits each of 8085 and 8086 microprocessors for hands-on practical learning in computing and hardware courses.

### 5. Peripheral Devices:

- Facilities include a Dot Matrix Printer, ensuring support for essential academic and administrative tasks.

### 6. CCTV Surveillance:

- The campus is under 24x7 CCTV surveillance, ensuring safety and security for students and staff.

### 7. Audio-Visual Tools:

- Modern teaching tools like smart TVs and projectors

provide an enhanced visual learning experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4.54

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Geetai Institute of Management has established systems to maintain and utilize its physical, academic, and support facilities effectively, ensuring optimal usage and functionality.

**Maintenance of Physical Infrastructure:** Laboratories and computer labs are regularly maintained with scheduled checks on equipment and systems by technical staff. Classrooms equipped with smart TVs, projectors, and PA systems are inspected and cleaned daily. Sports facilities, including grounds and indoor spaces, are managed by dedicated staff to support student activities.

**Academic and Support Facilities:** The library is automated with an Integrated Library Management System (ILMS) and provides updated books, journals, and e-resources. IT facilities, including 25 desktops and microprocessor kits, are maintained and upgraded periodically. The campus also has reliable Wi-Fi, CCTV surveillance, and power backup systems.

**Utilization and Monitoring:** Timetables ensure optimal usage of classrooms and labs, while usage logs are maintained for sports and library facilities. Feedback systems help address maintenance and improvement needs promptly.

**Budget Allocation:** Annual budgets are allocated for the maintenance and procurement of these facilities as per institutional needs.

These systems and procedures ensure that all facilities are well-maintained and accessible, fostering a conducive environment for teaching, learning, and extracurricular activities.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

25

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://gsctgim.in/about-us/">https://gsctgim.in/about-us/</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**220**

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

**220**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

02

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution actively promotes students' involvement and representation in various administrative, co-curricular, and extracurricular activities. This initiative ensures that students have a platform to voice their opinions and contribute meaningfully to institutional decision-making and development. The following mechanisms and activities highlight student engagement:

1. **Student Council Formation:** A Student Council is formed annually as per established norms, ensuring representation from all classes and departments. Members of the council

play an active role in planning and organizing institutional events and activities.

**2. Representation on Committees:** Students are nominated as representatives on various institutional committees such as:

- Anti-Ragging Committee
- Internal Complaint Committee (Prevention of Sexual Harassment)
- Sports and Cultural Committees
- Library Advisory Committee

**3. Co-Curricular and Extracurricular Activities:** Students participate in organizing and managing activities like:

- Annual Cultural Fest
- Sports Tournaments
- Guest Lectures and Workshops
- NSS Camps and Social Outreach Programs

**4. Feedback Mechanism:** Students provide input on curriculum, teaching methods, and campus facilities through structured feedback forms, contributing to continuous institutional improvement.

File Description	Documents
Paste link for additional information	<a href="https://gsctgim.in/igac/">https://gsctgim.in/igac/</a>
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Although the institution does not currently have a formally registered Alumni Association, the alumni play a significant role in contributing to its growth and development through various support services. Their active involvement is an integral part of the institution's progress.

1. **Guest Lectures and Knowledge Sharing:** Alumni frequently engage with current students by delivering guest lectures, sharing industry experiences, and providing practical insights into their fields of expertise. These sessions help bridge the gap between academic knowledge and industry requirements.
2. **Career Guidance and Mentorship:** Alumni offer career counseling and mentorship to students, guiding them on higher education, competitive examinations, and career planning. They also share job opportunities and recruitment insights based on their professional experiences.
3. **Support to the Placement Cell (TPO Group):** Alumni collaborate with the Training and Placement Officer (TPO) by connecting the institution with potential employers, assisting in organizing placement drives, and sharing professional networks to improve student employability.

Through these contributions, alumni continue to strengthen the bond with the institution, adding value to the academic and

professional growth of students while fostering a culture of giving back to their alma mater.

File Description	Documents
Paste link for additional information	<a href="https://gsctgim.in/naac/">https://gsctgim.in/naac/</a>
Upload any additional information	No File Uploaded

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of Geetai Institute of Management is a direct reflection of its vision and mission, which emphasize fostering education among rural masses and empowering individuals for holistic development. Established by Geetai Sevabhavi Charitable Trust, the institute operates under the principles of inclusivity, innovation, and community service. The governance framework ensures a student-centric approach, promoting academic excellence and values that align with societal and industrial needs.

Key governance practices include:

1. **Vision-Driven Decision Making:** The institute's policies and initiatives are aligned with its vision to bring moral and economic development through education.
2. **Transparent and Participative Leadership:** Faculty and administrative staff engage in collaborative decision-making processes, ensuring accountability and shared responsibilities.
3. **Focus on Skill Development:** The institution prioritizes practical training and skill-building activities, preparing students to meet future challenges. Activities like guest

lectures, career counseling, and hands-on projects are integral to governance strategies.

4. **Community-Centric Initiatives:** The institute contributes significantly to the neighborhood through extension activities like tree plantations, health camps, and youth festivals, reinforcing its commitment to societal betterment.
5. **Technological Integration:** With smart classrooms, IT-enabled teaching, and modernized libraries, the governance supports a progressive learning environment.

File Description	Documents
Paste link for additional information	<a href="https://gsctgim.in/">https://gsctgim.in/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership of Geetai Institute of Management is demonstrated through its decentralized and participative management practices, as depicted in the organizational chart. The governance framework ensures collaboration and transparency across all levels, fostering a culture of shared responsibilities and decision-making.

#### Decentralization:

- The institution's leadership structure divides responsibilities among the Governing Body, Secretary, and Principal, ensuring clarity and efficiency.
- Committees like IQAC, Internal Grievance Redressal Committee, Library Committee, and Placement Cell operate independently under the guidance of the Principal, ensuring focused attention on specific institutional goals.
- Administrative and academic functions are decentralized, with Office Superintendent handling clerical and accounts-related tasks, while the Head of the Department oversees staff and academic activities.



**Participative Management:**

- Regular meetings of committees and departments encourage input from all stakeholders, including faculty, staff, and students.
- Decision-making processes involve the active participation of committee members, fostering a sense of ownership and accountability.
- The Placement Cell, Library Committee, and Anti-Ragging Committee include faculty and staff, ensuring inclusivity and comprehensive perspectives.

This structure reflects the institute's commitment to effective leadership and participative governance, ensuring that institutional goals align with its mission of providing quality education and holistic development for all stakeholders.

File Description	Documents
Paste link for additional information	<a href="https://gsctgim.in/administration/">https://gsctgim.in/administration/</a>
Upload any additional information	No File Uploaded

**6.2 - Strategy Development and Deployment**

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic/Perspective Plan of Geetai Institute of Management has been effectively deployed, ensuring structured growth in academics, infrastructure, and research.

**Short-Term Goals:** The library and office have been computerized with ERP for operational efficiency. ICT-based teaching aids like projectors and smart TVs have enhanced teaching. The institute applied for NAAC Cycle 1 and organized in-house FDPs for faculty. Additional computer labs and skill-based courses have been introduced, while students are encouraged to participate in competitions. Workshops for non-teaching staff and self-defense training for girls were also conducted.

**Medium-Term Goals:** Faculty engagement in research has increased, and sports grounds for outdoor games are being developed. Intercollege and university-level seminars and workshops have been organized. Plans for a digital classroom and vermicomposting project have been initiated. Faculty are encouraged to undertake Ph.D. and research projects, while alumni linkages have been

strengthened.

**Long-Term Goals:** Efforts to establish an incubation center, enhance physical infrastructure, and start a research center are underway. Plans for academic mobility programs are being developed.

These initiatives reflect the institution's commitment to holistic development, fostering academic excellence, infrastructure growth, and societal contributions. The plan ensures alignment with the vision and mission of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://gsctgim.in/about-us/">https://gsctgim.in/about-us/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies at Geetai Institute of Management is systematically structured, ensuring efficiency and effectiveness. The institution operates under a well-defined administrative framework, as highlighted by its organizational chart and committee structure. Policies and procedures are established to align with the vision and mission of the institution, emphasizing holistic development and quality education.

Key institutional bodies include the Local Governing Committee, Internal Grievance Redressal Committee, Anti-Ragging Committee, and Research Committee, among others. These committees are composed of a diverse group of members, including faculty, administrative staff, students, and external representatives, ensuring inclusivity and participative governance.

Service rules, recruitment procedures, and appointment policies are documented and strictly adhered to, ensuring transparency in faculty and staff appointments. The committees meet regularly, and minutes are documented to track progress and decisions. Grievance redressal mechanisms are robust and time-bound, fostering a safe and inclusive environment for all stakeholders.

Additionally, the institution promotes participative management by involving students and staff in decision-making processes through councils and advisory committees. This collaborative approach ensures that policies are effectively implemented, and institutional goals are achieved efficiently. The integration of technological tools further streamlines administrative functions, enhancing overall institutional effectiveness.

File Description	Documents
Paste link for additional information	<a href="https://gsctgim.in/igac/">https://gsctgim.in/igac/</a>
Link to Organogram of the Institution webpage	<a href="https://gsctgim.in/">https://gsctgim.in/</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Geetai Institute of Management ensures the well-being of its teaching and non-teaching staff by implementing effective welfare measures. These initiatives are aimed at fostering a supportive and conducive work environment, promoting personal and professional growth.

For teaching staff, the institution provides opportunities for skill enhancement through Faculty Development Programs (FDPs) and

encourages participation in workshops, seminars, and conferences. Financial support is extended for pursuing higher education and research activities, such as Ph.D. programs and research publications. Additionally, leave policies like maternity leave, study leave, and medical leave ensure a healthy work-life balance.

Non-teaching staff benefit from regular training sessions to upgrade their skills and improve efficiency. The institution organizes workshops on office automation and administrative processes to ensure professional development. Financial assistance is provided during medical emergencies, and group insurance schemes are made available to cover unforeseen circumstances.

General welfare measures for all staff include a well-maintained campus environment, access to a grievance redressal mechanism, and celebrations of festivals and special occasions to promote camaraderie. The institution also facilitates subsidized fees for the children of staff members pursuing education at the institution. These comprehensive measures reflect the institution's commitment to the holistic well-being of its employees.

File Description	Documents
Paste link for additional information	<a href="https://gsctgim.in/administration/">https://gsctgim.in/administration/</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### 6.3.3 - Number of professional development /administrative training programs organized by

**the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has implemented a comprehensive performance appraisal system to ensure the effective evaluation and growth of teaching and non-teaching staff. The appraisal process is based on both quantitative and qualitative parameters, promoting accountability and continuous improvement.

For teaching staff, the appraisal considers various aspects such as classroom performance, innovative teaching methods, professional development activities like participation in FDPs, seminars, and workshops, as well as contributions to institutional growth, such as curriculum development and research output. Feedback from students and peers is also incorporated into the evaluation.

For non-teaching staff, the appraisal focuses on parameters like punctuality, task efficiency, adherence to institutional policies, and their support in administrative and academic functions. Teamwork and active participation in institutional events are also considered.

The evaluation process uses a structured scoring mechanism with defined criteria, ensuring transparency and fairness. Employees scoring below the required threshold are placed on a Performance Improvement Plan (PIP) with specific goals and support for development. Incremental benefits, both monetary and non-monetary, are awarded based on performance outcomes.

The system is designed to encourage continuous learning and professional growth while maintaining institutional standards. It ensures alignment with the institution's vision and provides a framework for recognizing and rewarding contributions to institutional development.

File Description	Documents
Paste link for additional information	<a href="https://gsctgim.in/administration/">https://gsctgim.in/administration/</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

The institution ensures financial transparency and accountability by conducting regular internal and external financial audits. These audits are conducted systematically to review the institution's financial operations, compliance with regulations, and proper utilization of funds.

**Internal Financial Audits:** The internal audit is carried out periodically by the institution's finance team or an appointed internal auditor. It involves the verification of receipts, payments, expenditure reports, and other financial records. The internal audit ensures adherence to financial policies, timely submission of records, and identification of any discrepancies. Findings from the internal audit are reported to the management, and corrective actions are promptly taken to address any identified issues.

**External Financial Audits:** External audits are conducted annually by a certified Chartered Accountant as mandated by regulatory authorities. The external audit covers a comprehensive review of financial statements, budget utilization, grants, and fund management. The audit ensures compliance with government norms and statutory requirements.

**Mechanism for Settling Audit Objections:** Any objections or discrepancies raised during audits are reviewed by the institution's finance committee. Immediate corrective actions are initiated, and a report on compliance is submitted to the auditors. Regular meetings are held to ensure that all audit findings are resolved effectively, promoting financial discipline and integrity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### **6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**

##### **6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0



File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution adopts a strategic approach for mobilizing funds and ensuring their optimal utilization to support its academic and infrastructural growth. The primary sources of fund generation include tuition fees collected from students, grants from government bodies, and contributions from philanthropic organizations and alumni. The institution also explores funding opportunities through collaborative projects, consultancy services, and competitive research grants.

The mobilized funds are utilized systematically to support both recurring and non-recurring expenses. Key areas of expenditure include the development and maintenance of infrastructure, procurement of ICT tools, laboratory equipment, library resources, and organizing capacity-building programs. A transparent budgeting process ensures equitable distribution of funds across academic and administrative departments.

To optimize resource utilization, the institution employs mechanisms such as energy-efficient systems, the use of digital platforms for administrative processes, and regular monitoring by finance committees. Financial audits, both internal and external, ensure compliance with regulations and identify areas for cost optimization. The institution also maintains a contingency fund to address unforeseen requirements while prioritizing sustainability in its spending practices.

These strategies enable the institution to maintain financial health, foster growth, and deliver quality education effectively, aligning with its mission and vision.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a pivotal role in institutionalizing quality assurance strategies and processes at the institution. Established as a central body for driving quality initiatives, the IQAC ensures the integration of quality benchmarks into all aspects of academic and administrative functioning.

The IQAC regularly organizes meetings to plan, implement, and monitor initiatives for enhancing the quality of education. It facilitates the development of systematic processes for curriculum delivery, teaching-learning methods, and assessment practices. One of its significant contributions has been the promotion of ICT-enabled teaching tools, ensuring a modern and interactive learning environment.

The IQAC also coordinates workshops, seminars, and faculty development programs to enhance the competencies of teaching and non-teaching staff. It ensures the adoption of best practices such as the introduction of outcome-based education (OBE), internal assessment transparency, and mechanisms for feedback collection and analysis from stakeholders.

Additionally, the IQAC ensures the preparation of critical documentation such as the Annual Quality Assurance Report (AQAR) and supports accreditation processes like NAAC. Through its initiatives, the cell fosters a culture of continuous improvement, ensuring that the institution aligns with national and global standards of quality education and contributes meaningfully to the holistic development of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution systematically reviews its teaching-learning process, operational structures, methodologies, and learning outcomes through the Internal Quality Assurance Cell (IQAC). This continuous review mechanism ensures alignment with academic goals, institutional vision, and national education standards.

1. **Periodic Reviews and Meetings:** The IQAC conducts regular meetings to evaluate the effectiveness of teaching-learning methodologies. Feedback from faculty, students, and stakeholders is collected and analyzed to identify areas for improvement.
2. **Curriculum Delivery and Learning Outcomes:** Teaching plans, timetables, and academic calendars are reviewed periodically. Faculty members are encouraged to adopt innovative methods like ICT-enabled teaching, experiential learning, and case-based discussions. Outcome-based education (OBE) is implemented to align curriculum delivery with desired learning outcomes.
3. **Assessment and Feedback Mechanisms:** The institution ensures transparency in the evaluation process by regularly reviewing internal assessments and sharing results with students. Feedback mechanisms help refine the assessment structure and learning methodologies.
4. **Incremental Improvements:**
  - Introduction of smart classrooms and additional ICT tools for enhanced learning.
  - Regular organization of FDPs and workshops to upgrade faculty skills.
  - Increased student participation in competitive exams, co-curricular activities, and extension programs.

These periodic reviews, facilitated by IQAC, ensure continuous quality enhancement and contribute to the holistic development of students and the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://gsctgim.in/wp-content/uploads/2025/01/Annual-Report-2023-24.pdf">https://gsctgim.in/wp-content/uploads/2025/01/Annual-Report-2023-24.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**Measures Initiated by the Institution for the Promotion of Gender Equity During the Year**

The institution is committed to promoting gender equity through various initiatives aimed at fostering a safe, inclusive, and empowering environment for all students and staff. Key measures

undertaken during the year include:

**1. Awareness Programs and Workshops:**

- Organized workshops on gender sensitization and equity to educate students and staff about the importance of gender equality.
- Conducted awareness sessions on legal rights and self-defense for female students.

**2. Infrastructure and Safety Measures:**

- Established separate restrooms for male and female students.
- Installed CCTV cameras across the campus to ensure safety.
- Implemented a grievance redressal mechanism and Internal Complaints Committee (ICC) to address gender-related concerns.

**3. Leadership and Participation:**

- Encouraged female representation in student councils, committees, and leadership roles.
- Organized events like International Women's Day to celebrate and highlight the achievements of women.

**4. Skill Development Programs:**

- Conducted self-defense training sessions for female students to enhance their confidence and safety awareness.
- Offered career guidance and mentorship programs tailored to the needs of female students.

These initiatives underscore the institution's commitment to creating an equitable and supportive environment, fostering respect and empowerment for all genders.

File Description	Documents
Annual gender sensitization action plan	<a href="https://gsctgim.in/administration/">https://gsctgim.in/administration/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://gsctgim.in/picture-gallery/">https://gsctgim.in/picture-gallery/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

#### **Management of Degradable and Non-Degradable Waste**

**The institution adopts sustainable practices for managing various types of waste effectively:**

##### **1. Solid Waste Management:**

- Biodegradable waste, including dropped tree leaves, is converted into compost using a vermicomposting system on campus.
- Non-biodegradable waste is segregated and sent for recycling through local municipal authorities.
- Dustbins are placed strategically across the campus for efficient waste collection.

##### **2. Liquid Waste Management:**

- Wastewater from washrooms is channeled into a soak pit for filtration and safe discharge.
- Proper drainage systems ensure there is no waterlogging, preventing environmental contamination.

### 3. Biomedical Waste Management:

- Biomedical waste, if generated, is disposed of as per government guidelines in collaboration with authorized agencies.

### 4. E-Waste Management:

- Non-functional electronic devices, including computers and peripherals, are collected and handed over to certified e-waste recyclers.
- Awareness drives are conducted to educate staff and students on responsible e-waste disposal.

### 5. Waste Recycling System:

- Paper waste is reused for rough work and notes before recycling.
- Compost generated from biodegradable waste is used in campus gardening.

### 6. Hazardous Chemicals and Radioactive Waste Management:

- Proper labeling and storage practices are followed for hazardous chemicals in laboratories.
- Unused chemicals are disposed of through certified vendors.
- No radioactive waste is generated.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://gsctgim.in/wp-content/uploads/2024/11/image-15.png">https://gsctgim.in/wp-content/uploads/2024/11/image-15.png</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting  
Bore well /Open well recharge Construction  
of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution  
system in the campus

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**C. Any 2 of the above**

- 1.Restricted entry of automobiles
- 2.Use of Bicycles/ Battery powered vehicles
- 3.Pedestrian Friendly pathways
- 4.Ban on use of Plastic
- 5.landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the**

**A. Any 4 or all of the above**

**following 1.Green audit 2. Energy audit  
3.Environment audit 4.Clean and green  
campus recognitions/awards 5. Beyond the  
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms.**

**Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The institution is committed to fostering an inclusive environment**



that promotes tolerance, harmony, and respect for cultural, regional, linguistic, communal, socioeconomic, and other diversities. Several initiatives ensure that all stakeholders feel valued and included:

1. Cultural and Regional Harmony:

- The institution celebrates national and regional festivals like Independence Day, Republic Day, Diwali, and Eid, promoting unity in diversity.
- Cultural events, including traditional attire days and food festivals, encourage students to share and appreciate each other's heritage.

2. Linguistic Inclusivity:

- Students and staff are encouraged to communicate in multiple languages to ensure inclusivity.
- Language skills workshops and events, such as debates and essay competitions, are conducted to celebrate linguistic diversity.

3. Communal and Social Harmony:

- Awareness programs on communal harmony and workshops on conflict resolution are organized regularly.
- Seminars and discussions promote understanding and respect for different religious and social perspectives.

4. Support for Socioeconomic Diversity:

- Fee concessions, scholarships, and financial aid are provided to economically weaker sections.
- Skill development programs equip students from all backgrounds with employable skills.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is committed to fostering awareness among students and employees about constitutional values, rights, duties, and responsibilities, promoting responsible citizenship and ethical conduct. Various initiatives ensure this sensitization:

#### 1. Awareness Programs and Workshops:

- Organized seminars on constitutional rights and duties to educate students and staff about the importance of upholding democratic values.
- Celebrated Constitution Day with activities such as reading the Preamble and discussions on the significance of the Indian Constitution.

#### 2. Integration in Academic and Co-Curricular Activities:

- Ethics and governance topics are incorporated into the curriculum to promote understanding of constitutional obligations.
- Conducted debates, essay competitions, and quizzes on themes like democracy, equality, and justice.

#### 3. Community Engagement:

- Students participate in National Service Scheme (NSS) initiatives that promote social responsibility, including cleanliness drives and community awareness campaigns.
- Organized voter registration drives to encourage electoral participation among students and staff.

#### 4. Promoting Inclusivity and Harmony:

- Celebrated national festivals and important days, fostering unity and respect for diversity.
- Workshops on gender sensitization, environmental conservation, and communal harmony reflect constitutional principles.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The institution actively celebrates national and international commemorative days, events, and festivals to instill a sense of**

patriotism, cultural appreciation, and global awareness among students and staff. These activities promote unity, inclusivity, and respect for diverse traditions and values.

### 1. National Commemorative Days:

- Independence Day and Republic Day are celebrated with flag hoisting, cultural performances, and speeches on national values and freedom.
- Constitution Day is observed by reading the Preamble and conducting seminars on constitutional values and duties.
- Gandhi Jayanti is marked with cleanliness drives and discussions on Mahatma Gandhi's principles.

### 2. International Events:

- International Women's Day features workshops and discussions on women's empowerment and gender equality.
- World Environment Day includes tree plantation drives, awareness campaigns, and sustainability workshops.
- International Yoga Day is celebrated with yoga sessions, promoting health and wellness.

### 3. Cultural and Religious Festivals:

- Festivals like Diwali, Eid, Christmas, and Holi are celebrated to promote cultural harmony.
- Regional celebrations such as Makar Sankranti and Ganesh Chaturthi foster appreciation for local traditions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Skill Development through Certificate Courses

**Objective:** To enhance students' employability by equipping them with industry-relevant skills. **Context:** The institution recognized the gap between academic knowledge and industry requirements. **Certificate courses** in Advanced Excel, Basic Python, and Communication Skills were introduced. **Implementation:** Courses were designed with inputs from industry experts and delivered through workshops and hands-on sessions. At the end of the programs, assessments and certifications were conducted. **Evidence of Success:** Students reported increased placement opportunities and gained practical skills, validated by positive feedback from recruiters. **Challenges:** Limited resources for advanced tools were resolved through collaborations with experts.

### 2. Promotion of Environmental Sustainability

**Objective:** To instill environmental awareness and implement sustainable practices on campus. **Context:** In response to environmental challenges, the institution focused on waste management and green practices. **Implementation:** A vermicomposting unit was set up to manage biodegradable waste, and tree plantation drives were organized. Workshops on sustainability were conducted to involve students actively. **Evidence of Success:** A significant reduction in campus waste and increased student participation in eco-friendly initiatives. **Challenges:** Resistance to change was addressed through awareness campaigns.

These practices reflect the institution's commitment to holistic education, fostering employability and environmental consciousness.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

## **Distinctive Area: Empowering Rural Youth through Skill-Based Education**

The institution's distinctive priority lies in empowering rural youth by bridging the gap between academic learning and employability. Located in a rural area, the institution recognizes the challenges faced by students in accessing skill-based education and career opportunities. As a result, it has adopted a focused approach to enhance the employability and holistic development of its students.

**Skill Development Initiatives:** The institution offers various certificate courses such as Advanced Excel, Basic Python, and Communication Skills to equip students with industry-relevant competencies. These programs include hands-on training, workshops, and expert-led sessions to ensure practical learning. Students are also encouraged to participate in internships and real-world projects, fostering experiential learning.

**Community Engagement and Sustainability:** The institution actively involves students in environmental initiatives like vermicomposting, tree plantation drives, and sustainability workshops. These efforts instill a sense of social responsibility and environmental consciousness.

**Outcome:** The institution's initiatives have led to enhanced placement opportunities, improved student confidence, and a culture of environmental awareness. By focusing on skill development and sustainability, the institution continues to align its priorities with the needs of the rural community, fulfilling its mission of holistic education and societal contribution.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

**The Institution ensures effective curriculum delivery through a well-planned and documented process**

- The academic calendar is prepared in alignment with the affiliating university's academic calendar to ensure adherence to prescribed timelines.
- A detailed timetable is developed for each program, specifying class schedules and subject allocations.
- Faculty members prepare and maintain teaching diaries to document lesson plans, instructional activities, and syllabus progress.
- Regular adherence to the academic calendar is monitored to ensure timely completion of the curriculum.
- Periodic reviews and feedback are conducted to ensure consistency and quality in curriculum delivery.

**This systematic approach ensures effective curriculum delivery and maintains accountability across all programs.**

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

**The Institution Adheres to the Academic Calendar Including the Conduct of Continuous Internal Evaluation (CIE)**

- The academic calendar is prepared in alignment with the affiliating university's guidelines, including schedules for Continuous Internal Evaluation (CIE).
- CIE activities such as assignments, class tests, quizzes, and presentations are conducted per the planned schedule.
- Faculty members ensure the timely execution of CIE

activities, communicating clearly with students about evaluation timelines.

- Results and feedback from CIE are regularly shared with students to promote academic improvement and better learning outcomes.
- Adherence to the academic calendar ensures consistency, timely evaluations, and effective tracking of student progress.

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**12**



File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

95

#### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

95

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Geetai Institute of Management is dedicated to fostering socially responsible and ethically aware graduates. The

institution integrates cross-cutting issues like Professional Ethics, Gender Equality, Human Values, Environmental Sustainability, and Social Responsibility into its academic and extracurricular framework. These themes are incorporated into the curriculum and supported by additional programs to promote holistic student development.

#### Professional Ethics

- Outlining socially responsible and ethical behavior in Programme Outcomes (POs) and Course Outcomes (COs) across all programs.
- Conducting workshops and seminars on professional ethics, focusing on workplace behavior and ethical decision-making.
- Organizing cybersecurity awareness programs highlighting unethical practices in digital spaces and promoting secure behavior online.

#### Gender Equality

- Hosting regular Women's Safety Programs in collaboration with local police stations and district authorities.
- Empowerment initiatives by Internal Complaint Committees (ICC) and Gender Audit Committees to create awareness of gender issues.
- Organizing national and international seminars on topics related to gender sensitivity and equality.

#### Human Values

- Conducting certificate courses emphasizing leadership, empathy, and team building to instill human values.
- Organizing community service activities such as visits to orphanages and old-age homes to foster compassion and empathy among students.
- NSS participation in social rallies and programs to inculcate values of citizenship and social responsibility.

#### Environment and Sustainability

- Environmental Studies is a compulsory subject, highlighting ecological conservation, energy efficiency, and sustainable development.
- Practical activities such as tree plantation drives,

waste segregation initiatives, and water conservation campaigns.

- Organizing guest lectures and workshops on climate change and sustainability to promote eco-friendly practices on campus.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

7

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

17

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="#">View File</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	<a href="#">View File</a>
Any additional information(Upload)	<b>No File Uploaded</b>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://gsctgacc.in/wp-content/uploads/2025/01/Student-Feedback-Form-Analysis-2023-24.pdf">https://gsctgacc.in/wp-content/uploads/2025/01/Student-Feedback-Form-Analysis-2023-24.pdf</a>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of sanctioned seats during the year****66**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year****37**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Assessment of Learning Levels**

- **Initial Assessment:** At the beginning of the academic year, the institution conducts classroom interactions to identify the learning levels of students.
- **Continuous Evaluation:** Through internal assessments, class tests, assignments, and feedback from faculty, the institution continuously monitors student performance.
- **Mentoring System:** Faculty mentors interact with students individually to understand their academic needs and challenges.

**Programs for Slow Learners**

- **Remedial Classes:** Special remedial sessions are conducted to strengthen the foundational knowledge of slow learners.
- **Personalized Attention:** Faculty provide one-on-one support to address specific difficulties faced by slow

learners.

- **Bridge Courses:** For students lacking prerequisite knowledge in specific subjects, bridge courses are organized to help them catch up with the curriculum.
- **Motivational and Counseling Sessions:** Regular sessions are conducted to boost the confidence and motivation of slow learners.

#### Programs for Advanced Learners

- **Skill Development Courses:** Special certificate courses like Advanced Excel, Data Analytics, and Basic Python are offered to advanced learners for skill enhancement.
- **Leadership Roles:** Advanced learners are encouraged to take part in student committees, events, and seminars to develop leadership and organizational skills.
- **Competitive Exam Guidance:** Special support are provided to prepare advanced learners for competitive exams like availability of competitive examination books, magazines etc.

File Description	Documents
Link for additional Information	<a href="https://www.gsctgim.in">https://www.gsctgim.in</a>
Upload any additional information	<a href="#">View File</a>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
154	05

File Description	Documents
Any additional information	<a href="#">View File</a>

#### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At Geetai Institute of Management, student-centric teaching methodologies are at the core of our academic practices. The institution adopts a variety of approaches to enhance the learning experiences of students by making them active

participants in the learning process.

#### Experiential Learning

- Practical sessions are integrated into the curriculum, enabling students to gain hands-on experience in laboratory work, coding, and project development.
- Field visits and industrial tours are organized to give students exposure to real-world practices and applications of their theoretical knowledge.
- Students are encouraged to undertake internships and live projects to bridge the gap between academia and industry.

#### Participative Learning

- Group discussions, role-playing, and case study analysis are regularly conducted in classrooms to encourage active participation.
- Students take part in seminars, workshops, and webinars to enhance collaborative and interactive learning experiences.
- Peer learning activities, such as mentoring programs, allow students to learn from each other's perspectives.

#### Problem-Solving Methodologies

- Regular assignments and problem-solving exercises are given to develop analytical and critical thinking skills.
- Projects and mini-projects are assigned in subjects like Programming, Data Structures, and Database Management Systems, focusing on real-world problems.
- Hackathons and coding competitions are organized to engage students in solving practical challenges creatively and effectively.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.gsctgim.in/">http://www.gsctgim.in/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At Geetai Institute of Management, teachers leverage ICT-

enabled tools to enhance the effectiveness of the teaching-learning process. The use of modern technology not only makes learning more interactive but also ensures that students grasp concepts better through visual and audio aids.

The institution is equipped with Smart TVs, projectors, and PA systems in classrooms, which are regularly utilized for delivering lectures. Teachers use PowerPoint presentations, educational videos, and animations to simplify complex topics, especially in technical subjects like Programming, Data Analytics, and Database Management Systems. The integration of multimedia content helps in making lessons more engaging and memorable for students.

Smart TVs and projectors are used to conduct live demonstrations, webinars, and workshops, connecting students to industry experts and real-world scenarios. Teachers also incorporate online tools like Google Meet, Zoom, and learning management systems (LMS) for conducting online sessions, sharing digital resources, and tracking student progress.

Additionally, the PA system facilitates effective communication during interactive learning sessions and seminars. This ICT-driven approach ensures an engaging, student-centric learning environment, aligning with the institution's commitment to academic excellence and technological advancement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="http://www.gsctgim.in/">http://www.gsctgim.in/</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

5



File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

8

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	No File Uploaded

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

**21.8**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

At Geetai Institute of Management, the internal assessment mechanism is designed to ensure transparency and robustness, fostering a fair and effective evaluation process. The institution follows a systematic approach to conducting and evaluating internal assessments, keeping students informed and engaged at every step.

Internal assessments, including periodic tests, assignments, and practical evaluations, are conducted as per the academic calendar. Once the tests are evaluated, the checked answer sheets are returned to students, allowing them to review their performance. Faculty members discuss the answers and evaluation criteria in the classroom, addressing students' queries and providing constructive feedback to improve their understanding.

The assessment criteria, marking schemes, and deadlines for assignments are communicated to students in advance, ensuring clarity and reducing ambiguity. The institution also maintains detailed records of marks, which are shared with students for their reference and further improvement.

This transparent process not only builds trust but also motivates students to perform better by identifying their strengths and areas for improvement. The robust frequency and mode of assessments enable consistent monitoring of academic progress, contributing to a fair and student-centered evaluation system.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.gsctgim.in/">http://www.gsctgim.in/</a>

#### 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Geetai Institute of Management has established a transparent, time-bound, and efficient mechanism to address internal examination-related grievances, ensuring fairness and accountability in the evaluation process.

After the internal assessments, students are given access to their checked answer sheets. Faculty members discuss the evaluation criteria in the classroom, allowing students to clarify any doubts about their marks or feedback. If a student has a grievance, they can raise it directly with the concerned faculty during a designated grievance redressal session.

For unresolved issues, the matter is escalated to the Examination Committee, which reviews the grievance thoroughly and provides a resolution within a stipulated time frame. The committee ensures that all grievances are handled impartially and transparently, maintaining the integrity of the process.

In cases requiring re-evaluation, the institution has a policy to re-check the answer sheets in the presence of the student and the concerned faculty member. This approach fosters confidence in the system and ensures that any discrepancies are rectified promptly.

The grievance redressal process is clearly communicated to students through notices and the student handbook, ensuring they are aware of the procedure and timelines. This efficient mechanism reflects the institution's commitment to a student-centric and fair assessment process.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="http://www.gsctgim.in/">http://www.gsctgim.in/</a>

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

At Geetai Institute of Management, teachers and students are well-informed about the Programme Outcomes (POs) and Course Outcomes (COs) of the academic programs offered by the institution. This ensures that all stakeholders clearly understand the goals and objectives of the curriculum.

At the beginning of each academic session, faculty members discuss the relevant POs and COs with students during orientation and the initial classes of each course. This provides students with a comprehensive understanding of the skills and competencies they are expected to acquire by the end of the program.

To reinforce this awareness, the POs and COs are prominently displayed on notice boards, outside classrooms, and at strategic locations across the campus. Additionally, the POs and COs are made accessible on the institution's official website for easy reference by students, teachers, and other stakeholders.

This proactive dissemination ensures that teachers align their teaching strategies with the stated outcomes and students remain focused on achieving them. By fostering a shared understanding of the educational objectives, the institution enhances the quality of learning and teaching, while ensuring alignment with academic and professional standards.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.gsctgim.in/">http://www.gsctgim.in/</a>
Upload COs for all courses (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

At Geetai Institute of Management, the attainment of Programme Outcomes (POs) and Course Outcomes (COs) is systematically evaluated to ensure the effectiveness of the academic programs and the achievement of learning objectives.

The institution adopts a robust and structured process to assess POs and COs. The evaluation is based on both direct and indirect methods:

#### Direct Methods

1. **Internal Assessments and Examinations:** The performance of students in internal tests, assignments, practical exams, and end-semester examinations is mapped against the specific POs and COs.
2. **Projects and Practical Work:** The outcomes of student projects, practical sessions, and internships are evaluated to measure their application of theoretical knowledge.
3. **Rubrics for Assessment:** Defined rubrics are used to measure the level of attainment of skills and competencies outlined in the POs and COs.

#### Indirect Methods

1. **Feedback Mechanism:** Feedback from students, alumni, and employers is collected to evaluate how well the program outcomes align with industry expectations and real-world requirements.
2. **Student Progression:** Data on student progression to higher studies, placements, and entrepreneurial ventures is analyzed to assess the attainment of POs and COs.

The institution uses a mapping matrix to align course outcomes with program outcomes, which allows for a clear evaluation of how each course contributes to the broader program objectives. The results of the evaluation are discussed in departmental meetings, and corrective actions, such as curriculum updates or new teaching methodologies, are implemented to address any gaps.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="http://www.gsctgim.in/">http://www.gsctgim.in/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination

**during the year**

15

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://www.gsctgim.in/">http://www.gsctgim.in/</a>

**2.7 - Student Satisfaction Survey**

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

<http://www.gsctgim.in/>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research**

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	<a href="#">View File</a>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution actively engages in extension activities within the neighborhood community, focusing on sensitizing students to social issues and fostering their holistic development. These initiatives aim to instill a sense of social responsibility, empathy, and practical problem-solving skills in students.

#### 1. Community Outreach Programs:

- Organized cleanliness drives under the Swachh Bharat Abhiyan, encouraging students and the community to maintain a clean environment.
- Conducted tree plantation drives and sustainability workshops to promote environmental conservation.

#### 2. Awareness Campaigns:

- Held awareness sessions on health and hygiene, including menstrual hygiene and preventive healthcare, for community members.
- Organized programs on gender equality and women empowerment, such as self-defense workshops and gender sensitization seminars.

#### 3. Skill Development for the Community:



- Facilitated computer literacy programs and workshops on digital transactions for local residents to enhance their technological skills.

#### 4. Student Involvement:

- Students actively participated in NSS activities, health camps, and educational initiatives, gaining hands-on experience in community service.

File Description	Documents
Paste link for additional information	<a href="https://gsctgim.in/about-us/">https://gsctgim.in/about-us/</a>
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

4

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

689

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

689

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

1

File Description	Documents
e-copies of linkage related Document	<a href="#">View File</a>
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year****1**

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Geetai Institute of Management ensures a well-equipped and conducive environment for the teaching-learning process through its robust infrastructure and physical facilities. The institution is housed in a spacious, multi-floor building designed to cater to various academic and co-curricular activities.

**Classrooms and Teaching Spaces**

- The institute features multiple classrooms with ample space, accommodating students comfortably. Each classroom is equipped with Smart TVs, projectors, and PA systems, facilitating interactive and technology-driven learning.
- Specialized classrooms, including seminar halls and a conference room, are available for workshops, presentations, and guest lectures.

**Laboratories**

- A dedicated computer center with modern computing equipment and updated software provides hands-on experience for students in programming, database management, and other technical subjects.
- Laboratories are designed to support experiential

learning and practical application of theoretical concepts.

### Library

- The institute houses a well-stocked library with books, journals, e-resources, and reference materials. The library also includes computer facilities for accessing digital resources.

### Common Facilities

- Common areas such as an auditorium, girls' common room, and spacious passages are provided for academic and cultural events.
- Clean and hygienic toilets for men and women are located on each floor.
- An expansive playground promotes physical fitness and extracurricular activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://gsctgim.in/">https://gsctgim.in/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Geetai Institute of Management is committed to fostering a well-rounded educational experience by providing adequate facilities for cultural activities, sports, and games. These facilities aim to promote the physical, mental, and emotional well-being of students, enhancing their overall personality development.

### Sports and Games

- **Outdoor Sports:** The institute boasts a well-maintained playground for outdoor games such as kho-kho, volleyball, badminton and kabaddi. These activities encourage teamwork, leadership, and physical fitness.
- **Indoor Sports:** Facilities for indoor games like chess, carrom, are provided to sharpen students' strategic thinking and concentration skills.
- **Yoga and Fitness:** Regular yoga sessions are organized in

a dedicated area to promote mindfulness and mental well-being among students and staff.

### Cultural Activities

- **Cultural Events and Celebrations:** The institute organizes various cultural programs, such as dance competitions, traditional day celebrations, and annual gatherings, to nurture students' artistic and creative talents. The photo gallery showcases vibrant student participation in these activities.
- **Workshops and Competitions:** Rangoli making, mehndi competitions, and music and drama workshops are regularly conducted to encourage cultural diversity and artistic expression.
- **Dedicated Spaces:** The auditorium and open-air stages provide the perfect setting for cultural performances and inter-departmental competitions.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gsctgim.in/igac/">https://gsctgim.in/igac/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://gsctgim.in/about-us/">https://gsctgim.in/about-us/</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year

(INR in Lakhs)

**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

22.5

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library at Geetai Institute of Management is fully automated using the College Management System (CMS), a comprehensive Integrated Library Management System (ILMS). This automation ensures efficient library operations and provides seamless access to resources for students and staff.

**Features of Library Automation:****1. Cloud-Based System:**

- The library utilizes a cloud-based CMS to manage its operations efficiently. Key modules include:
  - Book Master
  - Book Category
  - Book Issue
  - Daily Reports
  - Book Register

**2. Digital Access:**

- Students and staff have access to online resources such as e-Journals, Swayam, MOOCs, Shodhganga, and eShodhsindhu, which significantly enhance their learning and research experience.

**3. Institutional Repository:**

- A digital repository has been developed for easy access to institutional publications, dissertations, and student projects.

**Major Services:**

- The library provides automated book circulation and cataloging.
- A dedicated CD/DVD Section, Competitive Exam Books Section, and Reference Books Section are available for academic and skill development.
- Regular updates and maintenance are ensured for smooth library operations.

**Future Enhancements:**

- Implementation of RFID technology to further streamline library processes.
- Development of audio books for visually impaired students and others.
- Plans to increase internet nodes and collaborate with higher institution libraries.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**C. Any 2 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.065**

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****10**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

Geetai Institute of Management ensures that its IT infrastructure is frequently updated to support the evolving needs of modern teaching, learning, and administrative processes. The institute maintains a robust IT ecosystem, fostering a technology-enabled academic environment.

**Key IT Facilities:****1. Wi-Fi Enabled Campus:**

- The institute offers high-speed internet through a BSNL Wi-Fi connection, enabling seamless connectivity across the campus for students and faculty.

**2. Smart Classrooms:**

- Equipped with projectors, smart TVs, and a PA



system for interactive and effective teaching-learning experiences.

### 3. Computer Lab:

- The state-of-the-art computer lab is equipped with 25 desktops, supporting various academic and research activities for students.

### 4. Microprocessor Kits:

- The department is equipped with 5 kits each of 8085 and 8086 microprocessors for hands-on practical learning in computing and hardware courses.

### 5. Peripheral Devices:

- Facilities include a Dot Matrix Printer, ensuring support for essential academic and administrative tasks.

### 6. CCTV Surveillance:

- The campus is under 24x7 CCTV surveillance, ensuring safety and security for students and staff.

### 7. Audio-Visual Tools:

- Modern teaching tools like smart TVs and projectors provide an enhanced visual learning experience.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.3.2 - Number of Computers****30**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Student – computer ratio	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution****A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****4.54**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**Geetai Institute of Management has established systems to maintain and utilize its physical, academic, and support**

facilities effectively, ensuring optimal usage and functionality.

**Maintenance of Physical Infrastructure:** Laboratories and computer labs are regularly maintained with scheduled checks on equipment and systems by technical staff. Classrooms equipped with smart TVs, projectors, and PA systems are inspected and cleaned daily. Sports facilities, including grounds and indoor spaces, are managed by dedicated staff to support student activities.

**Academic and Support Facilities:** The library is automated with an Integrated Library Management System (ILMS) and provides updated books, journals, and e-resources. IT facilities, including 25 desktops and microprocessor kits, are maintained and upgraded periodically. The campus also has reliable Wi-Fi, CCTV surveillance, and power backup systems.

**Utilization and Monitoring:** Timetables ensure optimal usage of classrooms and labs, while usage logs are maintained for sports and library facilities. Feedback systems help address maintenance and improvement needs promptly.

**Budget Allocation:** Annual budgets are allocated for the maintenance and procurement of these facilities as per institutional needs.

These systems and procedures ensure that all facilities are well-maintained and accessible, fostering a conducive environment for teaching, learning, and extracurricular activities.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the

**Government during the year**

25

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year****5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

00

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills****A. All of the above**

File Description	Documents
Link to institutional website	<a href="https://gsctgim.in/about-us/">https://gsctgim.in/about-us/</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

220

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

220

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

2

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

02

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The institution actively promotes students' involvement and representation in various administrative, co-curricular, and extracurricular activities. This initiative ensures that students have a platform to voice their opinions and contribute meaningfully to institutional decision-making and development. The following mechanisms and activities highlight student engagement:

1. **Student Council Formation:** A Student Council is formed annually as per established norms, ensuring

representation from all classes and departments. Members of the council play an active role in planning and organizing institutional events and activities.

2. **Representation on Committees:** Students are nominated as representatives on various institutional committees such as:

- Anti-Ragging Committee
- Internal Complaint Committee (Prevention of Sexual Harassment)
- Sports and Cultural Committees
- Library Advisory Committee

3. **Co-Curricular and Extracurricular Activities:** Students participate in organizing and managing activities like:

- Annual Cultural Fest
- Sports Tournaments
- Guest Lectures and Workshops
- NSS Camps and Social Outreach Programs

4. **Feedback Mechanism:** Students provide input on curriculum, teaching methods, and campus facilities through structured feedback forms, contributing to continuous institutional improvement.

File Description	Documents
Paste link for additional information	<a href="https://gsctgim.in/igac/">https://gsctgim.in/igac/</a>
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

15



File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Although the institution does not currently have a formally registered Alumni Association, the alumni play a significant role in contributing to its growth and development through various support services. Their active involvement is an integral part of the institution's progress.

1. Guest Lectures and Knowledge Sharing: Alumni frequently engage with current students by delivering guest lectures, sharing industry experiences, and providing practical insights into their fields of expertise. These sessions help bridge the gap between academic knowledge and industry requirements.
2. Career Guidance and Mentorship: Alumni offer career counseling and mentorship to students, guiding them on higher education, competitive examinations, and career planning. They also share job opportunities and recruitment insights based on their professional experiences.
3. Support to the Placement Cell (TPO Group): Alumni collaborate with the Training and Placement Officer (TPO) by connecting the institution with potential employers, assisting in organizing placement drives, and sharing professional networks to improve student employability.

Through these contributions, alumni continue to strengthen the

bond with the institution, adding value to the academic and professional growth of students while fostering a culture of giving back to their alma mater.

File Description	Documents
Paste link for additional information	<a href="https://gsctgim.in/naac/">https://gsctgim.in/naac/</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of Geetai Institute of Management is a direct reflection of its vision and mission, which emphasize fostering education among rural masses and empowering individuals for holistic development. Established by Geetai Sevabhavi Charitable Trust, the institute operates under the principles of inclusivity, innovation, and community service. The governance framework ensures a student-centric approach, promoting academic excellence and values that align with societal and industrial needs.

Key governance practices include:

- 1. Vision-Driven Decision Making:** The institute's policies and initiatives are aligned with its vision to bring moral and economic development through education.
- 2. Transparent and Participative Leadership:** Faculty and administrative staff engage in collaborative decision-making processes, ensuring accountability and shared responsibilities.
- 3. Focus on Skill Development:** The institution prioritizes

practical training and skill-building activities, preparing students to meet future challenges. Activities like guest lectures, career counseling, and hands-on projects are integral to governance strategies.

4. **Community-Centric Initiatives:** The institute contributes significantly to the neighborhood through extension activities like tree plantations, health camps, and youth festivals, reinforcing its commitment to societal betterment.
5. **Technological Integration:** With smart classrooms, IT-enabled teaching, and modernized libraries, the governance supports a progressive learning environment.

File Description	Documents
Paste link for additional information	<a href="https://gsctgim.in/">https://gsctgim.in/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective leadership of Geetai Institute of Management is demonstrated through its decentralized and participative management practices, as depicted in the organizational chart. The governance framework ensures collaboration and transparency across all levels, fostering a culture of shared responsibilities and decision-making.

#### Decentralization:

- The institution's leadership structure divides responsibilities among the Governing Body, Secretary, and Principal, ensuring clarity and efficiency.
- Committees like IQAC, Internal Grievance Redressal Committee, Library Committee, and Placement Cell operate independently under the guidance of the Principal, ensuring focused attention on specific institutional goals.
- Administrative and academic functions are decentralized, with Office Superintendent handling clerical and accounts-

related tasks, while the Head of the Department oversees staff and academic activities.

#### Participative Management:

- Regular meetings of committees and departments encourage input from all stakeholders, including faculty, staff, and students.
- Decision-making processes involve the active participation of committee members, fostering a sense of ownership and accountability.
- The Placement Cell, Library Committee, and Anti-Ragging Committee include faculty and staff, ensuring inclusivity and comprehensive perspectives.

This structure reflects the institute's commitment to effective leadership and participative governance, ensuring that institutional goals align with its mission of providing quality education and holistic development for all stakeholders.

File Description	Documents
Paste link for additional information	<a href="https://gsctgim.in/administration/">https://gsctgim.in/administration/</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic/Perspective Plan of Geetai Institute of Management has been effectively deployed, ensuring structured growth in academics, infrastructure, and research.

**Short-Term Goals:** The library and office have been computerized with ERP for operational efficiency. ICT-based teaching aids like projectors and smart TVs have enhanced teaching. The institute applied for NAAC Cycle 1 and organized in-house FDPs for faculty. Additional computer labs and skill-based courses have been introduced, while students are encouraged to participate in competitions. Workshops for non-teaching staff and self-defense training for girls were also conducted.

**Medium-Term Goals:** Faculty engagement in research has increased, and sports grounds for outdoor games are being developed. Intercollege and university-level seminars and

workshops have been organized. Plans for a digital classroom and vermicomposting project have been initiated. Faculty are encouraged to undertake Ph.D. and research projects, while alumni linkages have been strengthened.

**Long-Term Goals:** Efforts to establish an incubation center, enhance physical infrastructure, and start a research center are underway. Plans for academic mobility programs are being developed.

These initiatives reflect the institution's commitment to holistic development, fostering academic excellence, infrastructure growth, and societal contributions. The plan ensures alignment with the vision and mission of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://gsctgim.in/about-us/">https://gsctgim.in/about-us/</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies at Geetai Institute of Management is systematically structured, ensuring efficiency and effectiveness. The institution operates under a well-defined administrative framework, as highlighted by its organizational chart and committee structure. Policies and procedures are established to align with the vision and mission of the institution, emphasizing holistic development and quality education.

Key institutional bodies include the Local Governing Committee, Internal Grievance Redressal Committee, Anti-Ragging Committee, and Research Committee, among others. These committees are composed of a diverse group of members, including faculty, administrative staff, students, and external representatives, ensuring inclusivity and participative governance.

Service rules, recruitment procedures, and appointment policies are documented and strictly adhered to, ensuring transparency

in faculty and staff appointments. The committees meet regularly, and minutes are documented to track progress and decisions. Grievance redressal mechanisms are robust and time-bound, fostering a safe and inclusive environment for all stakeholders.

Additionally, the institution promotes participative management by involving students and staff in decision-making processes through councils and advisory committees. This collaborative approach ensures that policies are effectively implemented, and institutional goals are achieved efficiently. The integration of technological tools further streamlines administrative functions, enhancing overall institutional effectiveness.

File Description	Documents
Paste link for additional information	<a href="https://gsctgim.in/igac/">https://gsctgim.in/igac/</a>
Link to Organogram of the Institution webpage	<a href="https://gsctgim.in/">https://gsctgim.in/</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Geetai Institute of Management ensures the well-being of its teaching and non-teaching staff by implementing effective

welfare measures. These initiatives are aimed at fostering a supportive and conducive work environment, promoting personal and professional growth.

For teaching staff, the institution provides opportunities for skill enhancement through Faculty Development Programs (FDPs) and encourages participation in workshops, seminars, and conferences. Financial support is extended for pursuing higher education and research activities, such as Ph.D. programs and research publications. Additionally, leave policies like maternity leave, study leave, and medical leave ensure a healthy work-life balance.

Non-teaching staff benefit from regular training sessions to upgrade their skills and improve efficiency. The institution organizes workshops on office automation and administrative processes to ensure professional development. Financial assistance is provided during medical emergencies, and group insurance schemes are made available to cover unforeseen circumstances.

General welfare measures for all staff include a well-maintained campus environment, access to a grievance redressal mechanism, and celebrations of festivals and special occasions to promote camaraderie. The institution also facilitates subsidized fees for the children of staff members pursuing education at the institution. These comprehensive measures reflect the institution's commitment to the holistic well-being of its employees.

File Description	Documents
Paste link for additional information	<a href="https://gsctgim.in/administration/">https://gsctgim.in/administration/</a>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

#### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0



File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution has implemented a comprehensive performance appraisal system to ensure the effective evaluation and growth of teaching and non-teaching staff. The appraisal process is based on both quantitative and qualitative parameters, promoting accountability and continuous improvement.

For teaching staff, the appraisal considers various aspects such as classroom performance, innovative teaching methods, professional development activities like participation in FDPs, seminars, and workshops, as well as contributions to institutional growth, such as curriculum development and research output. Feedback from students and peers is also incorporated into the evaluation.

For non-teaching staff, the appraisal focuses on parameters like punctuality, task efficiency, adherence to institutional policies, and their support in administrative and academic functions. Teamwork and active participation in institutional events are also considered.

The evaluation process uses a structured scoring mechanism with defined criteria, ensuring transparency and fairness. Employees scoring below the required threshold are placed on a Performance Improvement Plan (PIP) with specific goals and support for development. Incremental benefits, both monetary and non-monetary, are awarded based on performance outcomes.

The system is designed to encourage continuous learning and professional growth while maintaining institutional standards.

It ensures alignment with the institution's vision and provides a framework for recognizing and rewarding contributions to institutional development.

File Description	Documents
Paste link for additional information	<a href="https://gsctgim.in/administration/">https://gsctgim.in/administration/</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution ensures financial transparency and accountability by conducting regular internal and external financial audits. These audits are conducted systematically to review the institution's financial operations, compliance with regulations, and proper utilization of funds.

**Internal Financial Audits:** The internal audit is carried out periodically by the institution's finance team or an appointed internal auditor. It involves the verification of receipts, payments, expenditure reports, and other financial records. The internal audit ensures adherence to financial policies, timely submission of records, and identification of any discrepancies. Findings from the internal audit are reported to the management, and corrective actions are promptly taken to address any identified issues.

**External Financial Audits:** External audits are conducted annually by a certified Chartered Accountant as mandated by regulatory authorities. The external audit covers a comprehensive review of financial statements, budget utilization, grants, and fund management. The audit ensures compliance with government norms and statutory requirements.

**Mechanism for Settling Audit Objections:** Any objections or discrepancies raised during audits are reviewed by the institution's finance committee. Immediate corrective actions are initiated, and a report on compliance is submitted to the auditors. Regular meetings are held to ensure that all audit findings are resolved effectively, promoting financial discipline and integrity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution adopts a strategic approach for mobilizing funds and ensuring their optimal utilization to support its academic and infrastructural growth. The primary sources of fund generation include tuition fees collected from students, grants from government bodies, and contributions from philanthropic organizations and alumni. The institution also explores funding opportunities through collaborative projects, consultancy services, and competitive research grants.

The mobilized funds are utilized systematically to support both recurring and non-recurring expenses. Key areas of expenditure include the development and maintenance of infrastructure, procurement of ICT tools, laboratory equipment, library resources, and organizing capacity-building programs. A transparent budgeting process ensures equitable distribution of funds across academic and administrative departments.

To optimize resource utilization, the institution employs

mechanisms such as energy-efficient systems, the use of digital platforms for administrative processes, and regular monitoring by finance committees. Financial audits, both internal and external, ensure compliance with regulations and identify areas for cost optimization. The institution also maintains a contingency fund to address unforeseen requirements while prioritizing sustainability in its spending practices.

These strategies enable the institution to maintain financial health, foster growth, and deliver quality education effectively, aligning with its mission and vision.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) plays a pivotal role in institutionalizing quality assurance strategies and processes at the institution. Established as a central body for driving quality initiatives, the IQAC ensures the integration of quality benchmarks into all aspects of academic and administrative functioning.

The IQAC regularly organizes meetings to plan, implement, and monitor initiatives for enhancing the quality of education. It facilitates the development of systematic processes for curriculum delivery, teaching-learning methods, and assessment practices. One of its significant contributions has been the promotion of ICT-enabled teaching tools, ensuring a modern and interactive learning environment.

The IQAC also coordinates workshops, seminars, and faculty development programs to enhance the competencies of teaching and non-teaching staff. It ensures the adoption of best practices such as the introduction of outcome-based education (OBE), internal assessment transparency, and mechanisms for feedback collection and analysis from stakeholders.

Additionally, the IQAC ensures the preparation of critical

documentation such as the Annual Quality Assurance Report (AQAR) and supports accreditation processes like NAAC. Through its initiatives, the cell fosters a culture of continuous improvement, ensuring that the institution aligns with national and global standards of quality education and contributes meaningfully to the holistic development of students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution systematically reviews its teaching-learning process, operational structures, methodologies, and learning outcomes through the Internal Quality Assurance Cell (IQAC). This continuous review mechanism ensures alignment with academic goals, institutional vision, and national education standards.

1. **Periodic Reviews and Meetings:** The IQAC conducts regular meetings to evaluate the effectiveness of teaching-learning methodologies. Feedback from faculty, students, and stakeholders is collected and analyzed to identify areas for improvement.
2. **Curriculum Delivery and Learning Outcomes:** Teaching plans, timetables, and academic calendars are reviewed periodically. Faculty members are encouraged to adopt innovative methods like ICT-enabled teaching, experiential learning, and case-based discussions. Outcome-based education (OBE) is implemented to align curriculum delivery with desired learning outcomes.
3. **Assessment and Feedback Mechanisms:** The institution ensures transparency in the evaluation process by regularly reviewing internal assessments and sharing results with students. Feedback mechanisms help refine the assessment structure and learning methodologies.
4. **Incremental Improvements:**

- Introduction of smart classrooms and additional ICT tools for enhanced learning.
- Regular organization of FDPs and workshops to upgrade faculty skills.
- Increased student participation in competitive exams, co-curricular activities, and extension programs.

These periodic reviews, facilitated by IQAC, ensure continuous quality enhancement and contribute to the holistic development of students and the institution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://gsctgim.in/wp-content/uploads/2025/01/Annual-Report-2023-24.pdf">https://gsctgim.in/wp-content/uploads/2025/01/Annual-Report-2023-24.pdf</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

#### Measures Initiated by the Institution for the Promotion of Gender Equity During the Year

The institution is committed to promoting gender equity through various initiatives aimed at fostering a safe, inclusive, and empowering environment for all students and staff. Key measures undertaken during the year include:

#### 1. Awareness Programs and Workshops:

- Organized workshops on gender sensitization and equity to educate students and staff about the importance of gender equality.
- Conducted awareness sessions on legal rights and self-defense for female students.

#### 2. Infrastructure and Safety Measures:

- Established separate restrooms for male and female students.
- Installed CCTV cameras across the campus to ensure safety.
- Implemented a grievance redressal mechanism and Internal Complaints Committee (ICC) to address gender-related concerns.

#### 3. Leadership and Participation:

- Encouraged female representation in student councils, committees, and leadership roles.
- Organized events like International Women's Day to celebrate and highlight the achievements of women.

#### 4. Skill Development Programs:

- Conducted self-defense training sessions for female students to enhance their confidence and safety awareness.
- Offered career guidance and mentorship programs

tailored to the needs of female students.

These initiatives underscore the institution's commitment to creating an equitable and supportive environment, fostering respect and empowerment for all genders.

File Description	Documents
Annual gender sensitization action plan	<a href="https://gsctgim.in/administration/">https://gsctgim.in/administration/</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://gsctgim.in/picture-gallery/">https://gsctgim.in/picture-gallery/</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)** Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

#### **Management of Degradable and Non-Degradable Waste**

The institution adopts sustainable practices for managing various types of waste effectively:

##### **1. Solid Waste Management:**

- Biodegradable waste, including dropped tree leaves, is converted into compost using a vermicomposting system on campus.
- Non-biodegradable waste is segregated and sent for



recycling through local municipal authorities.

- Dustbins are placed strategically across the campus for efficient waste collection.

## 2. Liquid Waste Management:

- Wastewater from washrooms is channeled into a soak pit for filtration and safe discharge.
- Proper drainage systems ensure there is no waterlogging, preventing environmental contamination.

## 3. Biomedical Waste Management:

- Biomedical waste, if generated, is disposed of as per government guidelines in collaboration with authorized agencies.

## 4. E-Waste Management:

- Non-functional electronic devices, including computers and peripherals, are collected and handed over to certified e-waste recyclers.
- Awareness drives are conducted to educate staff and students on responsible e-waste disposal.

## 5. Waste Recycling System:

- Paper waste is reused for rough work and notes before recycling.
- Compost generated from biodegradable waste is used in campus gardening.

## 6. Hazardous Chemicals and Radioactive Waste Management:

- Proper labeling and storage practices are followed for hazardous chemicals in laboratories.
- Unused chemicals are disposed of through certified vendors.
- No radioactive waste is generated.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="https://gsctgim.in/wp-content/uploads/2024/11/image-15.png">https://gsctgim.in/wp-content/uploads/2024/11/image-15.png</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

#### **7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<b>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to fostering an inclusive environment that promotes tolerance, harmony, and respect for cultural, regional, linguistic, communal, socioeconomic, and other diversities. Several initiatives ensure that all stakeholders feel valued and included:

#### 1. Cultural and Regional Harmony:

- The institution celebrates national and regional festivals like Independence Day, Republic Day, Diwali, and Eid, promoting unity in diversity.
- Cultural events, including traditional attire days and food festivals, encourage students to share and appreciate each other's heritage.

#### 2. Linguistic Inclusivity:

- Students and staff are encouraged to communicate in multiple languages to ensure inclusivity.
- Language skills workshops and events, such as debates and essay competitions, are conducted to celebrate linguistic diversity.

#### 3. Communal and Social Harmony:

- Awareness programs on communal harmony and workshops on conflict resolution are organized regularly.
- Seminars and discussions promote understanding and respect for different religious and social perspectives.

#### 4. Support for Socioeconomic Diversity:

- Fee concessions, scholarships, and financial aid are provided to economically weaker sections.
- Skill development programs equip students from all backgrounds with employable skills.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution is committed to fostering awareness among students and employees about constitutional values, rights, duties, and responsibilities, promoting responsible citizenship and ethical conduct. Various initiatives ensure this sensitization:

##### 1. Awareness Programs and Workshops:

- Organized seminars on constitutional rights and duties to educate students and staff about the importance of upholding democratic values.
- Celebrated Constitution Day with activities such as reading the Preamble and discussions on the significance of the Indian Constitution.

##### 2. Integration in Academic and Co-Curricular Activities:

- Ethics and governance topics are incorporated into the curriculum to promote understanding of constitutional obligations.
- Conducted debates, essay competitions, and quizzes on themes like democracy, equality, and justice.

##### 3. Community Engagement:

- Students participate in National Service Scheme (NSS) initiatives that promote social responsibility, including cleanliness drives and community awareness campaigns.
- Organized voter registration drives to encourage electoral participation among students and staff.

**4. Promoting Inclusivity and Harmony:**

- Celebrated national festivals and important days, fostering unity and respect for diversity.
- Workshops on gender sensitization, environmental conservation, and communal harmony reflect constitutional principles.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The institution actively celebrates national and international commemorative days, events, and festivals to instill a sense of**

patriotism, cultural appreciation, and global awareness among students and staff. These activities promote unity, inclusivity, and respect for diverse traditions and values.

### 1. National Commemorative Days:

- Independence Day and Republic Day are celebrated with flag hoisting, cultural performances, and speeches on national values and freedom.
- Constitution Day is observed by reading the Preamble and conducting seminars on constitutional values and duties.
- Gandhi Jayanti is marked with cleanliness drives and discussions on Mahatma Gandhi's principles.

### 2. International Events:

- International Women's Day features workshops and discussions on women's empowerment and gender equality.
- World Environment Day includes tree plantation drives, awareness campaigns, and sustainability workshops.
- International Yoga Day is celebrated with yoga sessions, promoting health and wellness.

### 3. Cultural and Religious Festivals:

- Festivals like Diwali, Eid, Christmas, and Holi are celebrated to promote cultural harmony.
- Regional celebrations such as Makar Sankranti and Ganesh Chaturthi foster appreciation for local traditions.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1. Skill Development through Certificate Courses

**Objective:** To enhance students' employability by equipping them with industry-relevant skills. **Context:** The institution recognized the gap between academic knowledge and industry requirements. Certificate courses in Advanced Excel, Basic Python, and Communication Skills were introduced.

**Implementation:** Courses were designed with inputs from industry experts and delivered through workshops and hands-on sessions. At the end of the programs, assessments and certifications were conducted. **Evidence of Success:** Students reported increased placement opportunities and gained practical skills, validated by positive feedback from recruiters. **Challenges:** Limited resources for advanced tools were resolved through collaborations with experts.

### 2. Promotion of Environmental Sustainability

**Objective:** To instill environmental awareness and implement sustainable practices on campus. **Context:** In response to environmental challenges, the institution focused on waste management and green practices. **Implementation:** A vermicomposting unit was set up to manage biodegradable waste, and tree plantation drives were organized. Workshops on sustainability were conducted to involve students actively. **Evidence of Success:** A significant reduction in campus waste and increased student participation in eco-friendly initiatives. **Challenges:** Resistance to change was addressed through awareness campaigns.

These practices reflect the institution's commitment to holistic education, fostering employability and environmental consciousness.

File Description	Documents
Best practices in the Institutional web site	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.3 - Institutional Distinctiveness



7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

**Distinctive Area: Empowering Rural Youth through Skill-Based Education**

The institution's distinctive priority lies in empowering rural youth by bridging the gap between academic learning and employability. Located in a rural area, the institution recognizes the challenges faced by students in accessing skill-based education and career opportunities. As a result, it has adopted a focused approach to enhance the employability and holistic development of its students.

**Skill Development Initiatives:** The institution offers various certificate courses such as Advanced Excel, Basic Python, and Communication Skills to equip students with industry-relevant competencies. These programs include hands-on training, workshops, and expert-led sessions to ensure practical learning. Students are also encouraged to participate in internships and real-world projects, fostering experiential learning.

**Community Engagement and Sustainability:** The institution actively involves students in environmental initiatives like vermicomposting, tree plantation drives, and sustainability workshops. These efforts instill a sense of social responsibility and environmental consciousness.

**Outcome:** The institution's initiatives have led to enhanced placement opportunities, improved student confidence, and a culture of environmental awareness. By focusing on skill development and sustainability, the institution continues to align its priorities with the needs of the rural community, fulfilling its mission of holistic education and societal contribution.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

## 1. Academic Excellence:

- Introduce new certificate courses in Data Analytics, Artificial Intelligence, and Advanced Programming to enhance technical skills.
- Organize guest lectures and workshops by industry experts to bridge the gap between academia and industry requirements.
- Strengthen the outcome-based education (OBE) framework by revising program and course outcomes.

## 2. Infrastructure Development:

- Upgrade classrooms to include more smart TVs and ICT-enabled tools.
- Establish additional computer labs to accommodate growing student needs.
- Develop a digital library for easier access to academic resources.

## 4. Research and Development:

- Promote faculty participation in research projects and publications.
- Apply for funded research grants from government and private agencies.
- Organize an inter-college research seminar to encourage student research initiatives.

## 5. Student Support and Skill Development:

- Launch a competitive exam guidance center.
- Conduct career counseling sessions and employability enhancement programs.
- Introduce workshops on life skills, including mental health awareness and self-defense for students.

## 6. Community Engagement and Sustainability:

- Strengthen outreach programs such as tree

plantation drives and vermicomposting projects.

- Conduct awareness campaigns on the New Education Policy (NEP 2020).
- Collaborate with local NGOs for community development initiatives.

#### 7. Governance and Administration:

- Regularly review institutional policies to ensure alignment with the institution's vision and mission.
- Enhance stakeholder involvement through feedback mechanisms and participative management practices.